

File No. 110725

Committee Item No. 7
Board Item No. 26

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Sub-Committee

Date: July 20, 2011

Board of Supervisors Meeting

Date July 26, 2011

Cmte Board

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☐	☐	Legislative Digest
☐	☐	Budget & Legislative Analyst Report
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OTHER

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Completed by: Victor Young
Completed by: Victor Young

Date: July 15, 2011
Date: 7-21-11

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Issuance and Sale of Tax-Exempt Bonds - Children's Day School, Inc. - Not to Exceed
2 \$11,000,000]

3 Resolution approving, in accordance with Section 147(f) of the Internal Revenue Code,
4 the issuance and sale of tax-exempt bonds by the California Municipal Finance
5 Authority in an aggregate principal amount not to exceed \$11,000,000 to finance
6 various capital facilities owned or leased by Children's Day School.

7
8 WHEREAS, Children's Day School, Inc., a California nonprofit corporation (the
9 "Corporation") has requested that the California Municipal Finance Authority, a joint exercise
10 of powers agency established pursuant to the laws of the State of California (the "Authority")
11 issue and sell from time to time its revenue bonds (the "Bonds"), in one or more series over
12 the next three years, in an aggregate principal amount not expected to exceed \$11,000,000,
13 for the purpose of making one or more loans (collectively, the "Loan") to the Corporation
14 pursuant to a plan of financing for various capital facilities as more fully described below; and,

15 WHEREAS, The City and County of San Francisco (the "City") is a member of the
16 Authority; and,

17 WHEREAS, The Corporation expects to use the proceeds of the Loan to finance: (1)
18 the acquisition, construction, improvement, capital maintenance, equipment acquisition and
19 other related capital expenditures of the property located at 601-605 Dolores Street, San
20 Francisco, California (the "Dolores Street Facilities"), and (2) to pay costs of issuance, fund a
21 debt service reserve, capitalized interest and credit enhancement fees (collectively, the
22 "Projects"). The Dolores Street Facilities will be owned or leased and operated by the
23 Corporation and used for the educational purposes thereof; and,

1 WHEREAS, The issuance and delivery of the Bonds shall be subject to the approval of
2 and execution by the Authority of all financing documents relating thereto to which the
3 Authority is a party and shall also be subject to the sale of the Bonds by the Authority; and,

4 WHEREAS, The Project is located wholly within the City; and,

5 WHEREAS, The interest on the Bonds may qualify for tax exemption under Section
6 103 of the Internal Revenue Code of 1986, as amended (the "Code") only if the Bonds are
7 approved in accordance with Section 147(f) of the Code; and,

8 WHEREAS, The Board of Supervisors of the City (the "Board") is the elected legislative
9 body of the City and is the applicable elected representative required to approve the issue
10 within the meaning of Section 147(f) of the Code; and,

11 WHEREAS, The Authority has requested the Board to approve the issuance and sale
12 of the Bonds in order to satisfy the public approval requirements of Section 147(f) of the Code
13 and the requirements of Section 4 of the Joint Exercise of Powers Agreement Relating to the
14 California Municipal Finance Authority, dated as of January 1, 2004 (the "Agreement"), among
15 certain local agencies, including the City; and,

16 WHEREAS, On July 4, 2011, the City caused a notice to appear in the San Francisco
17 Chronicle, which is a newspaper of general circulation in the City, stating that a public hearing
18 with respect to the issuance of the Bonds would be held by the City's Office of Public Finance
19 on July 18, 2011; and,

20 WHEREAS, The Office of Public Finance held the public hearing described above on
21 July 18, 2011, and an opportunity was provided for persons to comment on the issuance and
22 sale of the Bonds and plan of financing the Project; and,

23 WHEREAS, The Director of Public Finance recommends approval of the issuance and
24 sale of the Bonds pursuant to Chapter 43, Article 9, Section 5 of the Administrative Code;
25 now, therefore be it

Supervisor Wiener
BOARD OF SUPERVISORS

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7/12/2011

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1 RESOLVED, That this Board hereby finds and declares the above recitals are true and
2 correct; and, be it

3 FURTHER RESOLVED, That this Board hereby approves the issuance and sale of the
4 Bonds by the Authority; and be it

5 FURTHER RESOLVED, That it is the purpose and intent of this Board that this
6 Resolution constitutes approval of the issuance of the Bonds by the applicable elected
7 representative of the governmental unit having jurisdiction over the area in which the Project
8 is located for the purposes of and in accordance with (a) Section 147(f) of the Code and (b)
9 Section 4 of the Agreement; and, be it

10 FURTHER RESOLVED, That the approval of the issuance and sale of the Bonds by
11 the City is neither an approval of the underlying credit of the Corporation or the proposed
12 Project nor an approval of the financial structure of the Bonds; and the City, nor any
13 department thereof, shall have no responsibility or liability whatsoever with respect to the
14 Bonds or the Project; and be it

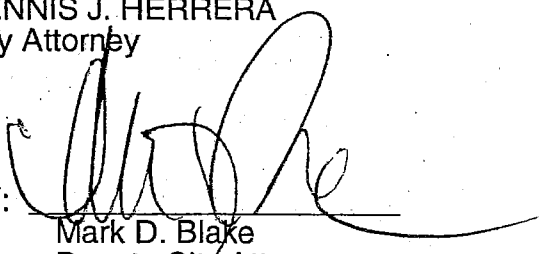
15 FURTHER RESOLVED, That the Bonds shall not constitute a debt or obligation of the
16 City and the payment of the principal, prepayment premium, if any, and purchase price of and
17 interest on the Bonds shall be solely the responsibility of the Corporation; and be it

18 FURTHER RESOLVED, That adoption of this Resolution shall not obligate (i) the City
19 to provide financing to the Corporation for the acquisition, rehabilitation and development of
20 the Project or to issue the Bonds for purposes of such financing; (ii) make any contribution or
21 advance any funds to the Authority; or (iii) the City, or any department of the City, to approve
22 any application or request for, or take any other action in connection with, any environmental,
23 General Plan, zoning or any other permit or other regulatory action sought in connection with
24 the Project; and be it
25

1 FURTHER RESOLVED, That this Resolution shall take effect immediately upon its
2 adoption.

3
4 APPROVED AS TO FORM:

5 DENNIS J. HERRERA
6 City Attorney

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9 BY: 
10 Mark D. Blake
11 Deputy City Attorney
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FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>
Name of contractor: Children's Day School Inc.
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i> See attached
Contractor address: 333 Dolores Street, San Francisco, CA 94110
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>
Amount of contract: Not to Exceed \$11,000,000
Describe the nature of the contract that was approved: Issuance and Sale of Tax Exempt Bonds to finance various capital facilities owned or leased by Children's Day School.
Comments:

This contract was approved by (check applicable):

☐ the City elective officer(s) identified on this form

☒ a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

☐ the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

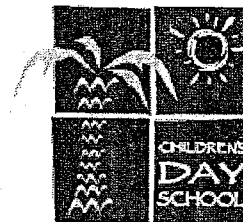
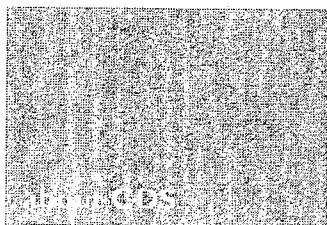
Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed



FROM THE HEAD OF SCHOOL

MISSION

HISTORY

BOARD OF TRUSTEES

ADMINISTRATION & STAFF

FACULTY

FACTS & FIGURES

JOBS

BOARD OF TRUSTEES

Experienced, passionate, committed

A Board of Trustees governs CDS. Our Board is comprised of community leaders, school parents and the CDS Head of School, a composition that ensures the balance of expertise and perspectives necessary to achieve the mission of the School and preserve the School's long-term health.

The Board is responsible for:

- preserving the School's mission and objectives over the long term
- forming policies and plans consistent with the School's mission
- guaranteeing the financial well-being of the School, which includes setting tuition
- selecting and supporting the Head of School

The Board consists of at least five and no more than 25 members. Trustees are elected for three-year terms and may serve a maximum of three consecutive terms. Board meetings are held monthly.

Board committees include the Committee on Inclusion and Diversity (CUID), Development, Finance, Facilities, Strategic Planning, Audit, Committee on Trustees, and Executive Committee. Additional subcommittees, ad hoc committees, advisory committees and task forces are established as needed.

All Trustees are responsible for following the NAIS Principals of Good Practice.

The Board's standing Committee on Trustees works closely with the Board Chair and Head of School to identify, cultivate, recruit and nominate individuals, including CDS parents, who will complement and enhance the Board's composition. CDS parents become Trustees primarily through volunteering—by devoting themselves to something they care about at CDS and involving themselves deeply in the life of the school. The Board actively recruits trustee candidates of color and others who will increase Board diversity.

Board of Trustees

Matt Schwartz, Chair, is President & CEO of the California Housing Partnership, a nonprofit organization that assists nonprofit and government housing agencies with creating and preserving housing affordable to lower income Californians. Matt grew up in Manhattan and graduated from the Manhattan Country School, which inspired him to become involved with CDS. He majored in history at Stanford University and spent several years working in community development in Indonesia.

He earned his master's degree in public policy from the John F. Kennedy School of Government at Harvard University before returning to the Bay Area in 1990. In January 2008, Mayor Gavin Newsom appointed Matt to the San Francisco Housing Authority Commission. Matt's son Luke Schwartz ('11) has attended CDS since 1999.



Patricia Buse, Vice Chair, is a co-owner and member of the board of BUSE Gases GmbH & Co. and Gerolsteiner Mineral Water GmbH & Co. She previously worked at Lawrence Berkeley Labs and in education and training at IBM Germany. Patricia received an undergraduate degree in biology from Kenyon College and an M.B.A. from the Monterey Institute of International Studies. At the Monterey Institute, Patricia developed a business plan that focused on a global marketing innovation before working as an international marketing consultant for Fuji-Xerox of Tokyo. She holds a Ph.D. from UC Berkeley in molecular and cell biology, has authored several academic publications and holds a patent for a gene. Patricia has volunteered at CDS since 2002, serving as co-chair of the *Building Our Future* capital campaign and on the Development Committee. In 2004, Patricia led the successful campaign to fund the creation of the David Minus Science Center, the first science lab classroom at CDS. She is the parent of Colin ('12) and Anya ('14) Ruppert. In her spare time she enjoys shaping objects of art, food and landscape.



Richard Hylton, Vice Chair, is Deputy Publisher of the *Berkeley Daily Planet*, a local community newspaper, and co-owner of H&O Properties, a real estate development company. Previously, he was an advisor to New York Stock Exchange CEO Dick Grasso, Associate Editor of *Fortune Magazine*, staff writer at the *New York Times* and editor of *Black Enterprise Magazine*. Richard received a B.A. in English from Columbia University, studied at Boston University and spent a year at the Sorbonne in Paris. He is the parent of Nora Hylton ('17). Along with his wife Sara O'Malley, Richard serves on and was active in the formation of the CDS Committee on Inclusion.



Susan Munn, Treasurer, has served as the Director of Finance and Operations for The Urban School of San Francisco since 1991. Prior to working at Urban, she held positions in several arts organizations. She has served three terms as president of Martin Luther Tower, an affordable housing facility for independent seniors. She also has been on the board of the Independent Schools Business Officers Association and has been a member of Western Association of Schools and Colleges accreditation committees. She has a B.A. in music from Chatham College and an M.A. in business from the University of Wisconsin-Madison. She lives in San Francisco with her husband Tom and they have two grown daughters. Susan enjoys hiking in the Sierras whenever possible.



Ray Baxter, Secretary and former PTTA President (2006-07), is the founder of 67 Central Software, a software company that develops database tools for community organizations. He was previously the Director of Promotions Engineering and Commerce Engineering at E-centives, Inc. and a Senior Software Engineer at Inktomi. Ray received a B.A. in biology from the University of Kentucky and a Ph.D. in biological sciences from Stanford University. As a CDS parent volunteer, Ray has served as PTTA President, PTTA Secretary and classroom liaison. He enjoys triathlons, cycling, swimming, backpacking and folk music and dance. Ray is the parent of Martha ('17) and Roland ('13) Baxter.



Suzanne Ahern Abbey is the Head of Lower School at Head Royce School in Oakland. Prior to assuming her current role at



Head Royce, Suzanne was the Lower School Head at St. Paul's Episcopal School in Oakland where she also taught second grade and served as the school librarian. She served on the St. Paul's Board of Trustees for four years, serving on the site and educational policies committees. Suzanne received her B.A. in sociology from Washington College, her teaching credential from U.C. Berkeley and her master's degree in school administration from St. Mary's College of California. Suzanne has served on both CAIS and Western Association of Schools and Colleges accreditation teams. She enjoys traveling to Spanish-speaking countries, hiking and spending time with her husband, Jim, and daughter, Heather, who is a graduate of the University of Oregon.

Ila Afsharipour is a Vice President at Bank of America Merrill Lynch (BAML). He specializes in providing financial advisory and capital raising services to developers of affordable housing and public housing authorities. Prior to joining BAML, Ila was part of Credit Suisse First Boston's Debt Capital Markets department. He graduated with a B.S. degree in economics and a concentration in international finance from the Orfalea College of Business at Cal Poly, San Luis Obispo. Ila, his wife Stephanie and two sons Caedon and Casra live in Marin County. In his free time he enjoys tennis, basketball and running. Ila has served on the CDS Finance Committee since fall 2006.



Susan Alexander has 30 years of experience working in nonprofit organizations, primarily in the environmental field. She is now an independent fundraising and communications consultant after serving over 16 years as the Vice President for Communications at Public Media Center, a nonprofit, public interest communications agency. At Public Media Center, Susi developed communications strategies for clients working on environmental and social issues. Prior to that she served as Vice President for Communications at Green Seal, Eco-Desk Manager for Esprit de Corp., Communications Director for Earth Day 1990 and Alaska Regional Director and other positions for the Wilderness Society. Susi attended Bryn Mawr College and the National Law Center of George Washington University. Susi is serving as co-chair of the "Building Our Future" capital campaign and has been an active member of the CDS Development Committee for the past 8 years. She is the parent of Cassi Alexander ('11).



Dr. Robert Curley (Emeritus), Chair of the Board 1998-2002, is an Associate Professor of Education on leave from the University of San Francisco. He received his Ph.D. in education with an emphasis in psychology from Stanford University. He has served as Chair of the Teacher Education Department and Director of Teacher Education at the University of San Francisco and Director of the TEAMS/Americorps project (Teacher Education for the Advancement of a Multicultural Society).



Laura DelaFuente is a senior consultant with Pacific BioFacilities, a company that specializes in planning, design, construction and management of bio-science facilities. Laura earned her B.S. in architecture from Universidad Nacional Autónoma de México and her M.S. in interior design and facilities planning from Cornell University. She has served on the CDS Board of Trustees' Facilities Development Committee



since 2008. She is the parent of Cosette ('17) and Mishan ('18) Gagnon.

Marianne Evans, former PTTA President (2004-06), is a transaction manager in the San Francisco office of Babcock & Brown, an Australia-based global investment and advisory firm, where she has worked for 14 years. Prior to working for Babcock & Brown, she taught English in Tainan, Taiwan. Marianne has a B.A. in English from Santa Clara University. When not at their day jobs or at CDS, Marianne and her husband Bill Veiga enjoy spending as much time as they can preparing and sharing meals with their friends and large extended families. Their daughters Tess ('13) and Gracie ('17) Veiga attend CDS.



Eric Fastiff is a partner in the law firm of Lieff Cabraser Heimann & Bernstein LLP, and specializes in representing plaintiffs in antitrust, intellectual property and other complex litigation. Eric received his B.A. in political science and history from Tufts University, his M.Sc. in Soviet politics from the London School of Economics and his J.D. from Cornell University. Eric served this past year on the CDS Board of Trustees' Bond Task Force, and he serves as Secretary of the board of the Jewish Home of San Francisco. Eric and his wife have a son, Eli ('18), and a daughter, Tessa ('20).



John Hendrickson is a Managing Partner of SFRI LLC, an independent investment and advisory firm specializing in the insurance and related sectors. Prior to founding SFRI in 2004, John was with Swiss Re, a global insurance company headquartered in Zurich, Switzerland and before that he was with Smith Barney for ten years in the investment banking division. John serves on the Board of Directors of the San Francisco Opera where he is co-chair of the Investment Committee and a member of the Executive Committee. He is also a member of the Board of Overseers of St. John's University School of Risk Management and is a trustee of the Stanford Water Polo Foundation. John received a B.A. in history and an M.S. in industrial engineering from Stanford University. He resides in San Francisco with his wife, Sara, and their five children. John swims whenever time allows.

Andrew Henry is a Senior Derivatives Trader at PEAK6 Capital Management, a proprietary options trading firm and hedge fund based in Chicago, where he has worked since 2006. Prior to working for PEAK6, he was the founder of Henry Capital Management and an options market maker for Group 1 trading. He has been in the options trading business for 14 years and has been a member of the Chicago Board of Trade, Chicago Board Options Exchange and the Pacific Coast Options Exchange. Andrew has a B.S. in finance from Indiana University and studied Japanese at Sophia University in Tokyo, Japan. He is the parent of Miles (CDS '18) and George (CDS '19) and has been active with the CDS Committee on Inclusion and Development Committee.



Molly Huffman joined CDS as *Head of School* in 2010 with more than 20 years of distinguished experience in preschool, elementary and middle school education, including particular expertise in curriculum and teacher development. Prior to joining CDS, Molly was Head of School at The Children's School in La Jolla, California for nine years. While Head at The Children's School, Molly secured the school's first long-term



lease of its site and completed its first significant upgrade of school facilities. Molly previously served as Head of School at the Touchstone School in Lake Oswego, Oregon and Assistant Head and Division Head at the French American International School in Portland, Oregon. A graduate of Scripps College with a B.A. in History and International Relations, Molly also holds a M.P.A. in Public and Educational Administration from Lewis & Clark College and has teaching and administrative credentials from the State of Oregon. Molly comes from a family of educators: her great-grandfather was superintendent of the Portland public schools and her mother was Vice Provost of Oregon Health Sciences University. She has two adult children, Michael, who owns a restaurant in Portland, Oregon, and Brooke, who is a lawyer in Austin, Texas.

Tracy Kirkham, (Chair Emeritus), Chair of the Board 2002-2008, is a lawyer specializing in business litigation, with an emphasis on complex multiparty cases and class actions. She and her husband Josef Cooper are partners in the San Francisco firm Cooper & Kirkham, P.C. Her eldest daughter Gillian ('07) started preschool at CDS in 1994 at the age of two. Daughters Sydney ('12) and Greer ('12) Cooper joined their sister at CDS in 2000. Along with her husband, Tracy was instrumental in converting CDS from a privately-owned preschool to a non-profit elementary school. In 2001, she negotiated and documented the purchase of the school site from the Sisters of Notre Dame de Namur. In her free time, Tracy enjoys photography, skiing and scuba diving.



Robin McClarren, *President, Parent-Teacher-Trustee-Administrator Organization (PTTA)*, is a Marketing Project Management Director for Wells Fargo Bank. Previous to that she was a Private Client Services Studio Manager and Production Team Leader at Wells Fargo, and also worked as a marketing consultant and graphic designer. Robin, mother of Ruby Noto ('13), has been a dedicated PTTA volunteer – serving as the 2008-09 PTTA Faculty Appreciation Coordinator and co-chairing the CDS fundraising auction, Fiesta, for several years. Robin received her B.A. in art history from Temple University and, when she is not busy at CDS, she enjoys spending time with her family and friends.



Elizabeth McClellan has been teaching at CDS since 1991 and joined the Board in January 2007. She has been a guest artist at the Museum of Crafts and Folk Art at Fort Mason, as well as a guest artist in ceramics for the children's workshop at the Anderson Art Ranch. She received her B.F.A. from the University of California at Davis and is trained in the Responsive Classroom approach. She is the illustrator of *Stop This Birthday*, a children's book published by Chronicle Books in 2005. She is also an accomplished Etch-A-Sketch artist with artwork in several private collections, including the Ohio Art offices in New York.



Jack Munson is a principal in the architectural firm of Fee Munson Ebert, which he co-founded with Stephen Fee in 1980. Prior to starting his own practice, Jack was employed for seven years in the San Francisco office of Skidmore, Owings and Merrill. Jack grew up in Los Angeles and was educated at the University of California, Berkeley over an 11-year period that resulted in two degrees and was interrupted by a Peace Corps tour in Kenya, East Africa. Jack is the father of two and grandfather of one.



Laura Pliska is the Administrative Director for Graduate Medical Education and Assistant Director of the Residency Training Program in the Department of Obstetrics, Gynecology and Reproductive Sciences at the University of California, San Francisco. She previously served as the Manager of Instructional Planning for the Dean of the Haas School of Business at UC Berkeley and as the Vice Chair of Chancellor Berdahl's Advisory Committee. In addition to her work at UCSF, Laura runs her own business, "babyworks," consulting with women and their partners on issues of reproductive healthcare and education. She is the parent of Iliana Pliska-Bloch ('15) and served for two years as the PTTA President (2007-2009) and Vice President for Community Building (2005-2007). Laura was instrumental in starting affinity groups and film and book discussion groups at CDS. She received her B.A. from Vassar College in philosophy and recently learned how to ride a bike.



Jim Reynolds, father of Taylor ('15) and Ava ('18), has served as an annual fund class captain at CDS for several years. Jim is a Senior Vice President of Sales, Marketing and Client Services at CoreLogic/LoanPerformance, a technology company that assists financial institutions with risk analysis. Previously, Jim was managing director of the European office of BancWare, vice president of business development at HSBC Global Markets and senior bank analyst at MetLife Investments. He holds a B.S. in economics and political science from Union College.



Michael Silver is a Director and Corporate Counsel at Charles Schwab & Co., Inc. He was recently a Director with BlackRock's Legal & Compliance Department for almost 10 years before which he was Corporate Counsel at Charles Schwab Investment Management, Inc. As a Trustee of CDS, Michael served as Co-Chair of the Committee on Inclusion & Diversity for two years, Chair of the Economic Diversity Task Force 2008, member of the Committee on Trustees and member of the Search Committee 2009. As a parent volunteer, he has served as an officer in the CDS PTTA for two years and as a classroom liaison. Michael helped start the first LGBT affinity group for CDS parents, faculty and administration, and was active in the formation of the CDS Committee on Inclusion and Diversity. He received his J.D. from Harvard Law School and his B.A. in international relations from UC Davis. He and his husband, Carlos Vasquez, have one son, Julian Vasquez-Silver ('15). In his free time Michael enjoys spending time with family and friends, entertaining, traveling, drawing, painting and listening to music.



Darya Soto is an immigrant from Santiago, Chile and is fluent in Spanish. Darya is a physician who obtained her B.S. and medical degree from UC San Diego, and her specialty training in pulmonary and critical care medicine at UCSF, where she was a professor of medicine until 2007. Darya began her own pulmonary practice in Marin on January, 2009. She has served on the Committee on Diversity and Inclusion at CDS since 2007. She has a son, Liam (CDS '14), who has been at CDS since preschool. Other important aspects to her life are family, athletics, environmental protection and socio-economic equality.



Carol Swainson rejoins the CDS Board after having served as a trustee from 2007-2009. She is the Head of Middle School at



Head-Royce School in Oakland, and previously worked at the Sidwell Friends School in Washington, D.C., as well as in bilingual schools in Los Angeles as part of the Teach for America program. At Sidwell, Carol served for five years as the All-School Diversity Coordinator and as an ex-officio member of the board of trustees, and taught classes in French, Spanish and American History. Carol received her M.Ed. in social foundations in education and her B.A. in Spanish and French languages from the University of Virginia. She has been a speaker, workshop leader and consultant on diversity for numerous schools and organizations.

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333 Dolores Street San Francisco, CA 94110 415.851.5432

