

File No. 091244

Committee Item No. 2

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Public Safety Date November 16, 2009

Board of Supervisors Meeting Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Form 124</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Alisa Somera Date November 13, 2009

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file and the online version.

1 [Accept-Expend Federal Grant – San Francisco Elder Abuse Project]
2

3 **Resolution authorizing the Department of the District Attorney of the City and County**
4 **of San Francisco to retroactively accept and expend a grant in the amount of \$300,000**
5 **through the United States Department of Justice, Bureau of Justice Assistance, for a**
6 **program entitled “San Francisco Elder Abuse Project” for fiscal year July 2009**
7 **through June 2012.**

8
9 WHEREAS, The City and County of San Francisco desires to create a certain project
10 designated the San Francisco Elder Abuse Project to be funded in part from funds made
11 available through the United States Department of Justice, Bureau of Justice Assistance
12 (hereafter “BJA”); and

13 WHEREAS, The grant does not require an ASO amendment; and

14 WHEREAS, The Department proposes to maximize use of available grant funds on
15 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

16 RESOLVED, That the Board of Supervisors hereby authorizes the District Attorney of
17 the City and County of San Francisco to retroactively accept and expend funds from BJA for
18 the purposes of elder abuse prevention, investigation and prosecution; and be it

19 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
20 indirect costs in the grant budget; and be it

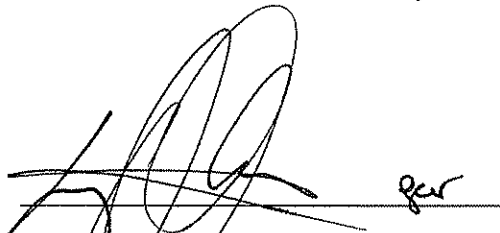
21 FURTHER RESOLVED, That the District Attorney is authorized to execute on behalf of
22 the City and County of San Francisco the necessary Grant Award Agreements for the
23 purposes of elder abuse prevention, investigation and prosecution, including any extensions,
24 augmentations or amendments thereof; and be it

1 FURTHER RESOLVED, That the District Attorney is authorized and empowered to
2 execute, deliver and perform, in the name of the City and County of San Francisco, all
3 applications, contracts, agreements, amendments and payment requests necessary for the
4 purpose of securing elder abuse project grant funds and to implement and carry out the
5 purposes specified in the applicable grant application; and be it


6 FURTHER RESOLVED, That any liability arising out of the performance of the Grant
7 Award Agreement, including civil court actions for damages, shall be the responsibility of the
8 grant recipient and the authorizing agency; and that the grant recipient and the authorizing
9 agency will hold BJA harmless from any claims that may arise from the use of grant funds;
10 and be it

11 FURTHER RESOLVED, That grant funds received hereunder shall not be used to
12 supplant expenditures controlled by this body.

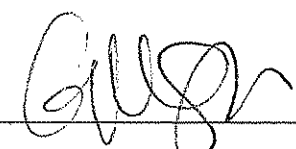
13 APPROVED:
14 Office of the District Attorney


15
16
17 
18 _____
19 Kamala D. Harris

20
21 APPROVED:
22 Office of the Controller

23
24 By: 
25 _____
for Ben Rosenfield

APPROVED:
Office of the Mayor


By: _____
Gavin Newsom

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sheila Arcelona, District Attorney's Office 
DATE: October 19, 2009
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: Federal Grant – San Francisco Elder Abuse Project

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant narrative

Special Timeline Requirements:

*Please place on consent calendar for earliest possible committee!

Departmental representative to receive a copy of the adopted resolution:

Name: Sheila Arcelona Phone: 415-734-3018

Interoffice Mail Address: DAT, 850 Bryant Street, Ste. 322

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: 091244
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: San Francisco Elder Abuse Project

2. Department: District Attorney

3. Contact Person: Sheila Arcelona Telephone: 415-734-3018

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$300,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: US Department of Justice, Bureau of Justice Assistance

b. Grant Pass-Through Agency (if applicable): n/a

8. Proposed Grant Project Summary:

The purpose of the project is to decrease elder abuse in San Francisco, with an emphasis on reducing financial fraud being perpetrated against the elderly.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 1, 2009

End-Date: June 30, 2012

10a. Amount budgeted for contractual services: \$170,040

b. Will contractual services be put out to bid? Yes

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? No - federal procurement guidelines preclude the use of preferences in competitive bids.

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? 10% indirect costs would have been \$30,000.

12. Any other significant grant requirements or comments:

****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer: Martha Knutzen *Martha Knutzen*
(Name)

Date Reviewed: 10.14.2009.

Department Approval: Eugene Clendinen, Chief Financial Officer
(Name) (Title)

Eugene Clendinen
(Signature)



Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 24, 2009

Ms. Kamala Harris
San Francisco District Attorneys Office
850 Bryant Street
3rd Floor
San Francisco, CA 94103-4600

Dear Ms. Harris:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 09 Congressionally Selected in the amount of \$300,000 for San Francisco District Attorneys Office.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Kerri Vitalo-Logan, Program Manager at (202) 353-9074; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Mary Lou Leary".

Mary Lou Leary
Acting Assistant Attorney General

Enclosures



Department of Justice
Office of Justice Programs
Office of the Chief Financial Officer

Washington, D.C. 20531

September 24, 2009

Ms. Kamala Harris
San Francisco District Attorneys Office
850 Bryant Street
3rd Floor
San Francisco, CA 94103 - 4600

Reference Grant Number: 2009-D1-BX-0229

Dear Ms. Harris:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Budget
Personnel	\$97,608
Fringe Benefits	\$6,112
Travel	\$0
Equipment	\$0
Supplies	\$1,920
Construction	\$0
Contractual	\$170,040
Other	\$24,320
Total Direct Cost	\$300,000
Indirect Cost	\$0
Total Project Cost	\$300,000
Federal Funds Approved:	\$300,000
Non-Federal Share:	\$0
Program Income:	\$0

Match is not required for this grant program.

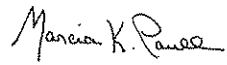
All individual consultant fees in excess of \$450 per 8 hour day require prior approval of OJP.

If you have questions regarding this award, please contact:

- Program Questions, Kerri Vitale-Logan, Program Manager at (202) 353-9074
- Financial Questions, the Office of Chief Financial Officer, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Marcia K. Paull".

Marcia K. Paull
Chief Financial Officer



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) San Francisco District Attorneys Office 850 Bryant Street 3rd Floor San Francisco, CA 94103-4600		4. AWARD NUMBER: 2009-D1-BX-0229	
		5. PROJECT PERIOD: FROM 07/01/2009 TO 06/30/2012 BUDGET PERIOD: FROM 07/01/2009 TO 06/30/2012	
1A. GRANTEE IRS/VENDOR NO. 946003417		6. AWARD DATE 09/24/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE San Francisco Elder Abuse Project		10. AMOUNT OF THIS AWARD \$ 300,000	
		11. TOTAL AWARD \$ 300,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY09 (BJA -- Congressionally Recommended) Pub. L. No. 111-8, 123 Stat. 524, 580			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Mary Lou Leary Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Kamala Harris Prosecutor	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DI 80 00 00 300000		21. ID1UGT4932	



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 3

PROJECT NUMBER 2009-D1-BX-0229

AWARD DATE 09/24/2009

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 3 OF 3

PROJECT NUMBER 2009-D1-BX-0229

AWARD DATE 09/24/2009

SPECIAL CONDITIONS

7. No portion of these federal grant funds shall be used towards any part of the annual cash compensation of any employee of the grantee whose total annual cash compensation exceeds 110% of the maximum salary payable to a member of the Federal government's Senior Executive Service at an agency with a Certified SES Performance Appraisal System for that year.

This prohibition may be waived on an individual basis at the discretion of the Assistant Attorney General for OJP.

8. The recipient agrees expeditiously to obtain active registration with the Central Contractor Registration (CCR) database, and to notify the program office in writing of its registration. Following satisfaction of this requirement, a Grant Adjustment Notice will be issued to remove this special condition.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2009-D1-BX-0229

PAGE 1 OF 1

This project is supported under FY09 (BJA – Congressionally Recommended) Pub. L. No. 111-8, 123 Stat. 524, 580

1. STAFF CONTACT (Name & telephone number)

Kerri Vitalo-Logan
(202) 353-9074

2. PROJECT DIRECTOR (Name, address & telephone number)

Katherine Miller
Assistant District Attorney
850 Bryant Street
Room 325
San Francisco, CA 94103-4600
(415) 553-1110

3a. TITLE OF THE PROGRAM

BJA FY 09 Congressionally Selected

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

San Francisco Elder Abuse Project

5. NAME & ADDRESS OF GRANTEE

San Francisco District Attorneys Office
850 Bryant Street 3rd Floor
San Francisco, CA 94103-4600

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 07/01/2009 TO: 06/30/2012

8. BUDGET PERIOD

FROM: 07/01/2009 TO: 06/30/2012

9. AMOUNT OF AWARD

\$ 300,000

10. DATE OF AWARD

09/24/2009

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Congressionally Selected Awards Program, authorized by the Omnibus Appropriations Act, 2009 (Pub. L. 111-8), helps improve the functioning of the criminal justice system, prevent or combat juvenile delinquency, and/or assist victims of crime (other than compensation). Funds should be used for the projects selected by Congress, in the amounts specified in the joint explanatory statement incorporated by reference into Pub. L. 111-8, and generally consistent with one or more of the following statutory purposes: improving the functioning of the criminal justice system, preventing or combating juvenile delinquency, or assisting victims of crime (other than compensation). Each of these purposes is framed using language drawn, respectively, from the former Byrne discretionary statute, the Juvenile Justice and Delinquency Prevention Act, the Victims of Crime Act, and the Violence Against Women Act. This project is authorized and funded through a line item in the FY 09 Congressional Budget and by the joint explanatory statement that is incorporated by reference into the FY09 Omnibus Appropriations Act.

The purpose of this project is to decrease elder abuse in San Francisco, with an emphasis on reducing the exploding financial fraud being perpetrated on elderly

residents. The primary target population is aging and dependent adults who have suffered abuse in any and all of its forms, including physical, psychological and financial abuse. The secondary target population is community members and service providers who need education and awareness about elder abuse prevention and resources. The proposed project will enable San Francisco to achieve the stated purpose in two ways. First, they will sustain and strengthen the San Francisco Elder Abuse Forensic Center, a model coordinated effort between legal, medical, and social services providers to identify, intervene in and prosecute elder abuse. The Forensic Center will conduct weekly multidisciplinary case review and coordination and medical and psychological assessments. Second, they will engage in a Public Awareness Campaign to educate and empower seniors to prevent elder abuse and access services, and to provide critical information to the community and city agencies that serve them.

NCA/NCF

Budget Detail Worksheet

A. Personnel **\$97,608**

Name	Computation	Cost
Elder Abuse Investigator	\$50.8375/hr x 960 hrs/year x 2 years	\$97,608

B. Fringe Benefits **\$6,112**

Name	Computation (Rate)	Cost
Elder Abuse Investigator	\$97,608 x 6.262%	\$6,112

C. Travel **\$0**

Purpose	Location	Item	Computation	Cost
None requested.				

D. Equipment **\$0**

Item	Computation	Cost
None requested.		

E. Supplies **\$1,920**

Supply Item	Computation	Cost
Program supplies	\$80/month x 24 months	\$1,920

F. Construction **\$0**

Description	Computation	Cost
None requested.		

G. Consultants/Contracts \$170,040

<i>Consultant Fees</i>			
Name	Service	Computation	Cost
Helen Karr	Elder Abuse Expert	\$55/hr x 744 hrs/yr x 2 yrs	\$81,840
TBD	Forensic Accounting Expert	\$200/hr x 150 hours	\$30,000
<i>Contracts</i>			
Item			Cost
Institute on Aging	Forensic Center Director		\$50,000
Graphic design for public education campaign			\$3,200
CBS Outdoor (posting print materials on bus kiosks)			\$5,000

H. Other \$24,320

Description	Computation	Cost
<u>Printing costs for public awareness campaign:</u>		
Informational brochures	\$1/brochure for 9000 brochures	\$9,000
Bus kiosk posters	\$300/poster for 30 posters	\$9,000
<u>Technical support for Forensic Center and public awareness campaign:</u>		
Video camcorder		\$1,220
Laptops (2)		\$2,800
Elmo visual presenter		\$2,300

Total Direct Costs \$300,000

I. Indirect Costs

None requested.

Budget Summary Page

A. Personnel/Salary Costs	<u>\$97,608</u>
B. Fringe Benefits	<u>\$6,112</u>
C. Travel	<u>\$0</u>
D. Equipment	<u>\$0</u>
E. Supplies	<u>\$1,920</u>
F. Construction	Unallowable
G. Consultants/Contracts	<u>\$170,040</u>
H. Other	<u>\$24,320</u>
I. Indirect Costs	<u>\$0</u>
TOTAL PROJECT COSTS	<u>\$300,000</u>
Federal Request	<u>\$300,000</u>
Applicant Funds, if any, to be applied to this project	<u>\$0</u>

Budget Narrative:

A. Personnel

The proposed Elder Abuse Investigator is former San Francisco Police Department Sergeant in the Fraud Investigations Unit, who will be hired by the District Attorney's Office on a retired annuitant basis, which permits him to work for a total of 960 hours/year. The position will be an 8147 Step 6 Senior District Attorney Investigator, with an hourly rate of \$50.8375. This position will play a key role as a member of the San Francisco Elder Abuse Forensic Center multidisciplinary team, participating in weekly case reviews. He will oversee the investigation of potential elder abuse cases, including working with forensic accounting experts in elder financial abuse cases. The Elder Abuse Investigator will also investigate additional elder abuse cases referred to the District Attorney outside the Forensic Center and will bring those referrals to the Forensic Center team to ensure that the victims are provided coordinated services and assessment. This position will coordinate with the Elder Abuse Prosecutor (provided as in-kind to this grant) and the Elder Abuse Expert on community outreach and education activities.

B. Fringe Benefits

Fringe benefits for retired annuitant positions include Social Security and Long Term Disability. The breakdown is as follows:

Social Security	6.2%
Long Term Disability	0.62%

C. Travel

None requested.

D. Equipment

None requested.

E. Supplies

We have budgeted \$80/month for Forensic Center and Elder Abuse Unit project supplies.

F. Construction

None requested.

G. Consultants/Contracts

Grant funds will enable the District Attorney's Office to continue to contract with Helen Karr, an expert in elder abuse who will participate on the San Francisco Elder Abuse Forensic Center multidisciplinary team, run a community outreach and public education campaign to educate and empower potential elder abuse victims across San Francisco. Her rate is calculated based on the City's attorney classification, 8177 step 6. She works approximately 2 days per week (15.5 hours weekly) with a flexible schedule as necessary to complete her duties.

Grant funds will also enable the District Attorney's Office to provide \$50,000 over two years to the Institute on Aging to support the position of the Forensic Center Director, Dr. Erika Falk. This position has been cut back as a result of the City's economic crisis; grant funds will be used by the Institute on Aging to maintain the Forensic Center Director position at 0.75 FTE.

The District Attorney's Elder Abuse Unit will contract with a forensic accounting expert for two purposes: (1) to assist in investigation and prosecution of elder financial abuse cases, including providing expert testimony; (2) to provide training and technical assistance to Unit staff. This expert has not yet been identified.

A critical piece of the project will be a Public Education Campaign designed to educate seniors and the professionals who serve them about elder abuse, the law and how to get help. This campaign will be comprised of two components: (1) multi-lingual bus kiosk posters throughout the City to educate seniors about potential crimes; (2) SFDA staff and representatives from the San Francisco Elder Abuse Forensic Center presenting information in community-based venues.

The bus kiosk posters have already been designed and need only be printed (see "Other" below) and posted on the kiosks. The graphic design contract will be used to design brochures in three languages (English, Spanish and Mandarin) and is based on similar prior project budgets (\$3,000 to design a brochure and \$200 for translation costs).

H. Other

Grant funds will be used to print both the bus kiosk posters and brochures in three languages (English, Spanish and Mandarin).

The San Francisco Elder Abuse Forensic Center multidisciplinary team has identified audio and video equipment that will assist team members in conducting investigations and to support our public awareness campaign activities. This includes the following items:

- *Video camcorder* - for videotaping conditional examinations of elderly victims in court, and in interviewing victims at their homes and at the hospital
- *Laptops (2)* – for conducting interviews in the field, use in court, when making presentations to groups
- *Elmo visual presenter* – for use both in court and in making presentations to groups

I. Indirect Costs

None requested.

PROJECT ABSTRACT

The *purpose* of the proposed project is to decrease elder abuse in San Francisco, with an emphasis on reducing the exploding financial fraud being perpetrated on our elderly residents. The *primary target population* is aging and dependent adults who have suffered abuse in any and all of its forms, including physical, psychological and financial abuse. The *secondary target population* is community members and service providers who need education and awareness about elder abuse prevention and resources.

The proposed project will enable San Francisco to achieve the stated purpose in two ways. First, we will sustain and strengthen the San Francisco Elder Abuse Forensic Center, a model coordinated effort between legal, medical, and social services providers to identify, intervene in and prosecute elder abuse. The Forensic Center will conduct weekly multidisciplinary case review and coordination and medical and psychological assessments. Second, we will engage in a Public Awareness Campaign to educate and empower seniors to prevent elder abuse and access services, and to provide critical information to the community and city agencies that serve them.

Progress will be measured by tracking Forensic Center activities and the breadth of potential victims and service providers that we reach through our outreach efforts.

STATEMENT OF THE PROBLEM

San Francisco is suffering from an epidemic of elder and dependent adult abuse. The City is home to the largest proportion of older adults of any major American city (14.6% compared to the national average of 12.1%). The City has one of the highest concentrations of seniors living independently, and is home to an increasingly aging population. In addition, adults over the age of 85 are the most rapidly growing segment of the City's population (2000 Census). The portion of our population that is elderly jumped to 16% in the 2000 census and is projected to reach 22% by 2020. The City has high concentrations of non-English speaking elders who are even less likely than seniors in general to report abuse and to cooperate with police and prosecutors. Of San Franciscans over age 65, 36.8% are Asian, 9% are Latino and 8% are African American. These older adults include a higher than average percentage of individuals with disabilities; 44% are non-institutionalized disabled. San Francisco also has significant numbers of dependent adults, particularly mentally impaired adults, and the City is home to many people living with AIDS whose mental or physical impairments and financial resources make them vulnerable and attractive targets of abuse.

In San Francisco, the incidence of reported elder abuse cases has been on the rise since 1980, with reported cases increasing by over 15% each year since 1992 (two and a half times the overall statewide increase) and 43% over the past two years. Last year, San Francisco's Department on Aging (DOA) and Adult Services Division of the Human Services Agency received almost 4,500 new reports of elder abuse, and between 2003 and 2006, the District Attorney (SFDA) prosecuted 52% more elder abuse cases. Studies show that between 2 and 10% of the nation's older adult population experiences abuse,

neglect, financial exploitation or self-neglect each year (numbers vary according to the type of abuse perpetrated). Adult Protective Services agencies investigated 461,135 reports of abuse in 2004, representing a 15.6% increase since the previous national survey in 2000.

The sharpest increase has been in the area of financial abuse cases, with yearly increases ranging from 15% to 38% over the past five years. Median housing value is almost double the statewide median and four times higher than the rest of the country, so the risk of undue financial influence and abuse is increased. Moreover, in the current economic climate, mortgage and investment fraud targeting at-risk homeowners is rapidly on the rise. Elderly homeowners are being targeted for “reverse mortgages” – one in every four of which is sold in California – and distressed homeowners, especially elderly owners and other vulnerable populations, are being targeted for scams such as tax reassessment solicitations and investment fraud by professionals who start with legitimate mortgage activities and then engage in subsequent fraud. Elder financial abuse costs older Americans more than \$2.6 billion per year.

In over 61% of elder abuse cases, the abusers are family members of the victim, 37% of abusers are adult children, 13% are spouses and other relatives account for 11% of abuse. 90% of reported cases involve repeat offenses. Victims typically are women and have one or more physical and/or mental impairments which make them particularly vulnerable. 55% of reported San Francisco elder abuse victims are minorities, 29% are non-English speaking, primarily Asian. The elderly from minority populations face special and acute problems. Minority elderly are often poorer and in frailer health than white elderly and are even less likely to report abuse and to participate in prosecution.

Crime has a devastating physical and emotional impact on elderly victims. Their inability to rebound from the physical effects of victimization makes the psychological impact of crime more profound for elders than for younger victims. In a study of elder mortality, elders who experienced mistreatment, even modest mistreatment, had a 300% higher risk of death when compared to those who had not been mistreated. Elderly victims of physical abuse suffer greater bruising, bone fractures, and internal injuries. Factors contributing to elders failing to report abuse or to seek assistance from law enforcement and social service providers include: isolation from society allowing mistreatment to continue undetected; threats and fear of retaliation or abandonment; elders who complain of abuse can be dismissed as senile or paranoid; injuries are hard to identify as abuse because elders are more prone to falls, bruises, and broken bones, and; embarrassment about living with an abusive partner, raising an abusive child, or trusting a corrupt accountant, attorney, doctor or other perpetrator of fraud. Shame and degradation are greatly exacerbated for the elderly victim. Victims of financial abuse are often also physically abused and suffer serious psychological trauma resulting from losing their life savings or homes, often at the hands of a trusted family member or friend.

Need for Outreach, Education and Empowerment

Unfortunately, these dramatic increases do not begin to reflect the actual incidence of elder abuse in our City. The Director of San Francisco APS estimates that 4 out of every 5 elder abuse cases go unreported. This is consistent with national figures (Administration on Aging). 40% of APS cases involve financial abuse, but almost every case involved multiple forms of abuse – financial, physical and psychological. The

California Attorney General's Office estimates that 200,000 seniors and dependent adults are abused in California every year – one every two minutes. The limited mobility of our seniors makes it imperative that we meet them where they live and spend their time to educate them about their rights and empower them to access services.

Need for Coordinated Services and Investigation

Historically, the social, medical and law enforcement services needed to deal with the growing number of victims have been scattered organizationally and physically across various City agencies and community providers. This causes delays and gaps in service coordination, evidence collection and criminal investigation that can negatively affect the outcomes for victims of abuse.

Successful identification, intervention and prosecution of elder abuse requires a *high level of coordination* between legal, medical, and social services providers. When an APS worker, law enforcement officer, or other first responder investigates a request of possible abuse, they are called upon to evaluate and triage a situation that is often fraught with complexity and subtlety. These highly trained professionals are able to make a credible assessment of such situations, but then must be able to coordinate efficiently with other experts to secure a satisfactory result. As a case moves toward prosecution, the prosecutor must also engage in conversations with all of these professionals and the victim. Traditionally, this has involved countless phone calls and scheduling across agencies to develop a coordinated plan of action, and even more time to implement it.

In addition, investigating and prosecuting the exploding numbers of cases of mortgage and investment fraud against elderly victims requires a delicate combination of

forensic skills and expertise in working with this population. Our office has seen many cases in which “middle men” - local lenders, real estate brokers, loan consultants and investment advisors – develop a trusting relationship with multiple elderly victims and then bilk them out of their savings and their property. Prosecuting these criminals requires extremely intensive and detailed investigations, and often must be done in the context of working with elderly victims whose physical or mental condition further complicates investigation and prosecution.

Current Attempts to Address the Problem

In 2006, the San Francisco District Attorney’s Office, Adult Protective Services, Police Department and nonprofit Institute on Aging and other experts came together to pilot a “virtual forensic center” for elder abuse. Through monthly multidisciplinary assessment meetings, the group was able to improve interagency communication and consultation. However, the group realized that assistance on complex cases required consistent, dedicated staff and resources. District Attorney Kamala D. Harris and the Institute on Aging successfully secured local public and philanthropic funding to create the San Francisco Elder Abuse Forensic Center, a public-private partnership that co-locates experts from geriatric medicine, social work, law enforcement, psychology and the DA’s Office to facilitate a coordinated response to elder abuse. Located at Adult Protective Services, the Elder Abuse Forensic Center commenced its work on January 15, 2008. In its first year of operation, the Elder Abuse Forensic Center served 175 elderly victims, representing every ethnicity and zip code in San Francisco. The average age of victims served was 79.

While private investment in the center continues, the center has lost significant City funding in the wake of the national economic meltdown. The center has lost critical staffing and hours of operation, resulting in a reduced ability to review suspected elder abuse cases and serve those victims. At the same time, reported cases of abuse have increased significantly, and instances of financial fraud against our elderly residents have exploded. It is imperative that San Francisco have the resources necessary to build on the strong foundation that we have put in place, to maintain our collaborative model and to address the rising levels of elder abuse.

GOALS/OBJECTIVES/PERFORMANCE MEASURES

The broad goal of the proposed project is to decrease elder abuse in San Francisco, with an emphasis on reducing the exploding financial fraud being perpetrated on our elderly residents. Specific project goals include the following:

- Goal I: Improve capacity of the San Francisco criminal justice system to encourage information sharing to reduce the incidence of elder abuse.
- Goal II: Improve the capacity of the San Francisco criminal justice system to assist victims of elder abuse.

Related objectives include the following:

- Objective A: The San Francisco Elder Abuse Forensic Center will conduct weekly multidisciplinary case reviews of potential elder abuse cases.

- Objective B: The San Francisco Elder Abuse Forensic Center will conduct 40 medical/psychological evaluations and coordinated in-home assessments of potential elder abuse victims.
- Objective C: The San Francisco District Attorney’s Office will create print materials to educate and empower seniors to prevent elder abuse and access services.
- Objective D: The San Francisco District Attorney’s Office will train 300 San Francisco seniors and 50 community and public agency providers about elder abuse prevention and available services.

As required per the Government Performance and Results Act, Pub. L. 103-62, the San Francisco District Attorney’s Office will collect and provide the following data in support of performance measures:

Required Performance Measure:	Specific Tasks to be Measured:
<p>Number of tasks that were completed during the reporting period that are directly linked to this grant.</p> <p>Number of total tasks (complete or incomplete) that are directly linked to this grant.</p>	<ul style="list-style-type: none"> • Calendar of multidisciplinary case reviews conducted • Number of med/psych evaluations conducted • Print materials created • Number of seniors who received educational information from project staff • Number of community and public

	agency providers who received educational information from project staff
Number of tasks completed during the reporting period that build agency capacity and are directly linked to this grant.	<ul style="list-style-type: none"> • Number of multidisciplinary case reviews conducted • Print materials created

PROJECT DESIGN

Target Population

The primary target population for the San Francisco Elder Abuse Forensic Center is aging and dependent adults who have suffered abuse in any and all of its forms, including physical, psychological and financial abuse. The secondary target population is community members and service providers who need education and awareness about elder abuse prevention and resources.

Proposed Project

An Elder Abuse Forensic Center is a multi-disciplinary team of professionals who serve aging and dependent adults. The *San Francisco Elder Abuse Forensic Center* creates a public-private partnership that is housed in the San Francisco Department of Aging and Adult Services and includes representatives from Adult Protective Services, the Public Guardian, the District Attorney, the Police Department and the Institute on Aging. The center co-locates experts from each of these agencies crucial to managing elder abuse cases, and provides the venue and mechanism for rapid and efficient

collaboration. The team provides multi-agency case reviews and action plans, and conducts in-home medical and mental status evaluations, evidentiary investigation and multi-disciplinary consultation.

Each partner brings critical information and expertise to the group:

- Adult Protective Services: provides in-depth information on each client's situation
- Public Guardian: provides consultation regarding conservatorship and financial services eligibility, including any needed financial documentation
- District Attorney: provides investigative capacity, victim services, prosecution requirements for criminal cases, legislative updates, general information about criminal law
- Police Department: provides relevant investigative information, with an emphasis on fraud and domestic violence
- Institute on Aging: acts as the Center's Director and Coordinator; provides psychological and medical evaluations, medical record review, capacity evaluations, community resource linkages

This collaboration is designed to build on the strengths and expertise of each agency to effectuate positive solutions for complex abuse cases, strengthen communication between partner agencies, and assist in the prosecution and prevention of elder abuse, in whatever form it takes (physical, financial, psychological). By sharing critical information, the partners prevent elderly victims, who are often frail or ill, from being forced to tell their story over and over. The collaboration improves each partner's response to incidence of abuse and strengthens the working relationships between the participating agencies. Effective work by the center also serves to prevent future elder

abuse and to raise public awareness of the problem of elder abuse through public service newsletters, trainings, conferences and statewide advocacy.

Throughout the grant period, center staff and collaborative partners will conduct weekly case reviews of cases of potential elder abuse. Medical staff will conduct full medical and psychological assessments, medical file reviews and coordinated in-home visits to determine victims' capacity. This work is essential in determining what services an elderly victim needs to stabilize their situation. In cases of suspected fraud, it is also essential to determining whether the victim had the capacity to make determinations about their finances and other assets.

A second component of the proposed project will focus on *raising awareness about elder abuse and resources in the San Francisco community*. Working in collaboration with center staff, our San Francisco District Attorney Elder Abuse Expert will create multi-lingual print materials designed to educate potential victims about avoiding crimes such as financial fraud and to empower them to get help when a crime has occurred. Staff will join forces with the District Attorney's Office Victim Services Division to conduct outreach across San Francisco neighborhoods, connecting with victims, potential victims and service providers at community-based organizations, churches, senior centers, health care facilities and other relevant locations. Grant funds will also enable us to conduct a widespread bus kiosk poster campaign, which will play a critical role in expanding our efforts to raise awareness of elder abuse and fraud at bus stops – a place that perpetrators often use to target elderly victims while they wait for public transit.

Evidence-based Practices

In developing the San Francisco Elder Abuse Forensic Center, our team looked to successful models in other jurisdictions, including Los Angeles, Orange County and San Diego. These models are built upon evidence-based practices. For example, the Orange County Forensic Center was developed by University of California Irvine's Center of Excellence in Elder Abuse and Neglect, which serves as a central source of technical assistance, best practice information, multidisciplinary training, useful research, and relevant policy issues in California. Each of these centers, including San Francisco's, have committed to synchronizing data collection practices in order to aggregate their data and continue to assess the model's effectiveness.

Leveraged Resources

The San Francisco Elder Abuse Forensic Center has received a three-year \$400,000 grant from the Archstone Foundation, a private grantmaking organization whose mission is to contribute towards the preparation of society in meeting the needs of an aging population. The Archstone grant will continue through December of 2010 and funds 0.5 FTE of both the center's Director and Coordinator, as well as a geriatrician who works for the center on a contract basis.

The District Attorney's Office has committed a veteran prosecutor with significant experience in prosecuting elder abuse cases to serve on the San Francisco Elder Abuse Forensic Center team and participate in community outreach efforts. This prosecutor has trained prosecutors across the state on elder abuse and fraud. The office

also has developed a model elder abuse vertical prosecution program which enhances our ability to successfully prosecute cases referred through our partners at the center.

The grant project will be further strengthened by work of the District Attorney's Victim Services Division, which provides advocacy and support for all victims of crime, whether or not the case leads to prosecution. Our victim advocates have received specialized training in working with elderly victims. Using a community-based advocacy approach, victim advocates will travel throughout San Francisco's diverse communities to connect reluctant or confined victims to services by meeting them where they are emotionally, developmentally, culturally, linguistically and geographically. By making our victim advocates mobile, we will also help mitigate the reduced resources at community organizations that no longer have staff to accompany their clients to our DA offices.

Our outreach and education activities will also leverage the District Attorney's existing public education efforts on mortgage and investment fraud, as well as the expertise of our communications team to design effective outreach materials.

Adult Protective Services will continue to provide the venue for meetings and workstations for the Director and Coordinator as well as for the police, District Attorney staff, and geriatrician when they work at the center. As the main referring party to the center, APS's investment in the continued operation and development of the center is significant. APS has committed a supervisor as a liaison at center meetings and on the steering committee.

The Public Guardian sends their director or one of their attorneys to every meeting and has expressed the need for the continued operation of the center.

Sustainability Plan

The San Francisco Elder Abuse Forensic Center has had strong support by the City, and its reduction in funds is a direct result of the current financial crisis. It is one of many critical City functions that have been negatively impacted and we anticipate that the City will resume its support of the Center when we move into financial stability.

Throughout the grant period the District Attorney's Office and the San Francisco Elder Abuse Forensic Center's Steering Committee will work with relevant city agencies and officials to develop a sustainability plan. Steering Committee members will continue to educate members of the San Francisco Board of Supervisors about the problem of elder abuse and the work of the center. Our ability to continue our work and increase the numbers of senior victims served during these difficult financial times will enable us to demonstrate the success of – and need for – this work. We will also continue to apply for private foundation grants. In addition, the Institute on Aging will solicit private donations and design Forensic Center-specific fundraising events.

Due to a recent change in state law, San Francisco will be receiving increased funds from real estate transfers; we anticipate that a portion of that funding will be used to sustain some of our mortgage fraud work, which directly impacts this population.

Public education materials and collaborative relationships created through the project will strengthen our elder abuse work well beyond the grant period by providing us with a stronger knowledge base among Forensic Center multidisciplinary team members, a strong foundation of awareness in the community, as well as designs for print materials and poster campaigns.

MANAGEMENT AND ORGANIZATIONAL CAPABILITY

Organizational Structure

The *San Francisco District Attorney's Office* will be responsible for overall structure and operations of the grant project. The District Attorney's Chief of Special Prosecutions and Chief of Investigations will bear primary responsibility for the oversight of the project and supervise all SFDA project staff. Both report directly to District Attorney Harris and are members of her Executive Team.

Roles & Responsibilities of Project Staff

Under the leadership of the Chiefs, our Elder Abuse Prosecutor, Elder Abuse Investigator and Elder Abuse Expert will work together and with the Forensic Center Director to achieve all grant objectives. While their activities intersect on a daily basis, their respective responsibilities will be as follows:

- **Prosecutor**: prosecutes elder abuse cases from charging through sentencing (vertical prosecution model), sits on Forensic Center case review team to advise on legal aspects of cases. This position will be provided as match to this grant.
- **Investigator**: leads all investigations of elder abuse cases referred to District Attorney, sits on Forensic Center case review team to advise on investigative aspects of cases. This will be a new position funded through this grant.
- **Expert**: leads all community outreach and education, development of print and outreach materials, legislative analysis, serves as the District Attorney's Elder Abuse Hotline, consults weekly with Adult Protective Services staff to help

identify crimes in potential elder abuse cases, sits on Forensic Center case review team to review cases, coordinate community outreach, legislative updates and victim services. Funding for this position has come to an end; grant funds will enable it to continue.

The *San Francisco Elder Abuse Forensic Center* is operated under the direction of Erika Falk of the Institute of Aging, who functions as both Program Director and medical staff. Dr. Falk will coordinate all center activities, including case reviews, quarterly partner meetings to support ongoing program design and implementation, and data collection, and direct day-to-day operation of the center, including coordination with other agencies that provide staffing.

Experience & Capability

The San Francisco District Attorney's Office has extensive experience implementing and directing collaborative projects in all divisions, from prosecution and investigation to victim services to youth programs. Our office also has extensive experience successfully managing federal, state, and private grants, including fiscal management, program oversight and data collection and reporting. Our Elder Abuse Team is extraordinarily qualified to implement the proposed project.

Alan Kennedy, SFDA Elder Abuse Prosecutor, serves as the Head of the Elder Abuse/Real Estate Fraud Unit and has been a member of this unit for five years. That Unit handles both physical and financial crimes against the elderly, as well as real estate fraud cases. He and other members of his Unit are partners in the Federal Mortgage Fraud Task Force for the Northern District of California. He has worked in the DA's

Office since 1987 in a variety of assignments. Since 1994, he has prosecuted primarily financial crimes as part of the DA's Office's Special Operations Division. In that Division, he has handled insurance fraud, embezzlements, public corruption, art fraud, and fraud by physicians and attorneys, among other cases. Mr. Kennedy lectures frequently on financial crimes, elder abuse and real estate fraud and has presented to local, state, national and international audiences. In 2008, a bill Mr. Kennedy proposed concerning conditional examinations of witnesses (AB 1158), and which was sponsored by District Attorney Kamala Harris, was signed into law. Mr. Kennedy received his law degree from the University of the Pacific's McGeorge School of Law in 1983, and became a member of the California State Bar that same year.

Helen Karr, SFDA Elder Abuse Expert, is a senior citizen advocate at the local, state and national level. She is member of the San Mateo County Long-Term Care Ombudsman Board and a member of the Elder Financial Protection Network. She is a past member of the State Bar of California's Senior Lawyer's Committee, and was appointed by Senator Dianne Feinstein (D-Cal) as her Delegate to the 2005 White House Conference on Aging. The Elder Financial Protection Network honored her with its 2007 "Sentinel Award"; a lifetime achievement award for an individual who has successfully advocated for positive change in public policy or in the judiciary concerning the protection of elders from financial abuse and exploitation. As a legal consultant, Ms. Karr researched the law and worked with the author to develop the California State Bar's public education material *Seniors and the Law*. She is presently working on the 2009 edition. Over two million *Seniors and the Law* have been distributed in California.

Ms. Karr has worked as a contractor in the San Francisco District Attorney's Elder Abuse Unit for over two years. She represents the SFDA Elder Abuse Unit at the Forensic Center, is a member of the Steering Committee of the Consortium for the Prevention of Elder Abuse, and is a consultant for Adult Protective Service (APS) social workers at the Forensic Center on a weekly basis. She has developed outreach material, presented to seniors at senior centers and senior agencies and on radio shows, conducted professional trainings and has taught classes on elder abuse at the San Francisco State University paralegal program. She researches and analyzes state and federal bills, write proposals for elder abuse legislation and research and analyses state and federal law pertaining to elders including elder abuse. She serves as the information and referral line for the SFDA Elder Abuse Unit.

Greg Ovanessian, SFDA Elder Abuse Investigator, will be an excellent addition to the District Attorney's Elder Abuse Unit, bringing 30 years of experience in law enforcement, including 18 years of investigative experience in the area of fraud and theft investigations in the San Francisco Police Department. As a member of the SFPD's Fraud Unit, Sgt. Ovanessian worked closely with the District Attorney's Elder Abuse Unit, including Mr. Kennedy and Ms. Karr, to investigate fraud cases, including complex cases involving elderly victims. He has served as the San Francisco Police Department representative on the Forensic Center team and has extensive experience doing public education and outreach to help prevent financial crime. He is a member of numerous national and international organizations, including the International Association of Financial Crime Investigators and Northern California Fraud Investigator's Association.

He has completed all levels of Commission on Peace Officer Standards and Training (POST) and has received numerous medals and commendations for his work.

Dr. Erika Falk, Director of the Forensic Center, is a licensed clinical psychologist with expertise in geropsychology and neuropsychology. She launched the forensic center in 2008 and has been responsible for all aspects of operations, including coordination, researching best practices, development of operational protocols, community outreach, data collection, and reporting to funders. In her clinical role with the center, she has conducted approximately 30 comprehensive home-based geropsychological evaluations. A graduate of the Wright Institute in Berkeley, California in 2001, she was the recipient of the Outstanding Dissertation Award and later the 2006 American Psychological Association Humanitarian Award as part of a team of clinicians working with torture survivors in West Africa.

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s):	City elective office(s) held:
Members, SF Board of Supervisors	Members, SF Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>
Name of contractor: Institute on Aging
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>
<u>1. Institute on Aging, Board of Directors, 2009/2010</u>
Robert L. Sockolov, <i>Chair</i> Chief Executive Officer, Rochester Big & Tall; (retired)
Anthony G. Wagner, <i>Chair Elect</i> Kaiser Foundation Health Plan (retired)
Barbara Schraeger, <i>Vice Chair</i> State of California Commission on Judicial Performance
Cynthia Diana Whitehead, <i>Treasurer & Secretary</i> SBC Communications (retired)
Margery D. Anson Community Volunteer
Meryl Brod, PhD The Brod Group
Boone Callaway Callaway and Wolf
Belva Davis Broadcast Journalist
Libby Denebeim Educator (retired)
Irene Dietz Real Estate Sales
Allen S. Feder Allen S. Feder and Co., Inc.
Lawrence Z. Feigenbaum, MD UCSF School of Medicine (Professor Emeritus) Mount Zion Hospital and Medical Center (retired)
Irwin J. Gibbs Gibbs-McCormick, Inc.
Anne W. Halsted United Leasing International, Inc. (retired)

Ruth Kasle
Older Adults Care Management (retired)

Dick Kuchen
Wells Fargo

C. Seth Landefeld, MD
Division of Geriatrics, UCSF

Joan Levison
McKesson Corporation

Kadambari Parekh
Psychologist

Donald L. Seitas
Stauffer Chemical Company (retired)

Bing Shen
CTCI Corporation

Victoria Stone
AgeSong Senior Communities

Neal A. Tandowsky
Financial Consultant

Amy W. Zellerbach,
Attorney

Honorary Lifetime Directors

Warren Berl

Kenneth J. Colvin

Adele K. Corvin

Ann Eliaser

Stanley Herzstein

2. Chief Executive Officer, Chief Financial Officer and Chief Operating Officer

David Werdegar, MD, MPH
President and CEO

Ken Donnelly
Executive Vice President

John Sedlander
Chief Financial Officer

3. Any person who has an ownership of 20 percent or more in the contractor.

NA non profit organization.

4. Any subcontractor listed in the bid or contract.

None.

5. Any political committee sponsored or controlled by the contractor.

NA

Contractor address: 3330 Geary Blvd./ San Francisco/94118-3347

Date that contract was approved: <i>pending</i>	Amount of contract: \$50,000
Describe the nature of the contract that was approved: Program: Preventing Violence in Late Life	
Comments: NA	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves San Francisco Board of Supervisors

Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information *(Please print clearly.)*

Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: 1 Dr. Carlton B. Goodlett Pl, Rm 244, SF, CA 94102	E-mail: board.of.supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information (Please print clearly.)	
Name of City elective officer(s): Members, SF Board of Supervisors	City elective office(s) held: Members, SF Board of Supervisors
Contractor Information (Please print clearly.)	
Name of contractor: Helen Eileen Karr	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary. Sole proprietor.	
Contractor address: 5009 Palmetto Avenue, 34, Pacifica, CA 94044	
Date that contract was approved: Pending	Amount of contract: \$81,840
Describe the nature of the contract that was approved: To provide research on applicable laws pertaining to elder abuse, and to provide public outreach and education to the community regarding elder abuse.	
Comments:	

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form
- a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits
- _____
- Print Name of Board

Filer Information (Please print clearly.)	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: 1 Dr. Carlton B. Goodlett Pl, Rm 244, SF, CA 94102	E-mail: board.of.supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed