Motion enacting a 2.25% cost of living adjustment (COLA) to the base FY2016-2017 contract amount of $2,126,950 for Budget and Legislative Analyst Services, to be effectuated as of July 1, 2016, resulting in a new FY2016-2017 contract amount of $2,174,806, an increase of $47,856; and directing the Clerk of the Board to take all necessary administrative action to amend the contract accordingly.

WHEREAS, A Request for Proposal ("RFP") was issued on May 24, 2013, and the City selected Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, A Joint Venture, as the highest qualified scorer pursuant to the RFP; and

WHEREAS, The term of the contract is from January 1, 2014, to December 31, 2017, with two options to renew the contract, each for an additional two-year term; and

WHEREAS, On September 16, 2014, the Board of Supervisors passed Motion No. M14-154 enacting a 3.00% cost of living adjustment (COLA) to the contract for Budget and Legislative Analyst services, which was effectuated in October 2014, resulting in a 2.25% increase to the contract in FY2014-2015 to be annualized to the full 3.00% in FY2015-2016; and

WHEREAS, The contract for Budget and Legislative Analyst services allows the contractor to request a COLA to their billing rates at least 60 days in advance of each January 1 anniversary date of the contract; and

WHEREAS, On November 5, 2014, the Budget and Legislative Analyst Joint Venture Partnership submitted a request for a 3.25% COLA to their contract, to be effectuated no earlier than October 1, 2015, which was 57 days in advance of the January 1 anniversary date of the contract; and
1 WHEREAS, On February 11, 2015, the Budget and Finance Committee directed the 
2 Clerk of the Board to include the initial and annualized cost of the 3.25% COLA to the contract 
3 for Budget and Legislative Analyst services in the Department’s proposed FYs 2015-2016 and 
4 2016-2017 budget as part of the budget guideline hearing required pursuant to Rule 
5 Number 6.8 of the Board of Supervisors Rules of Order; and 
6 WHEREAS, The compensation provision of the contract establishes a not-to-exceed 
7 amount of $2,060,000 per Fiscal Year beginning in FY2015-2016 unless the Board of 
8 Supervisors adopts a motion enacting a COLA; and 
9 WHEREAS, On July 21, 2015, the Board of Supervisors passed Motion No. M15-116 
10 enacting a 3.25% cost of living adjustment (COLA) to the contract for Budget and Legislative 
11 Analyst services, which was effectuated in October 2015, resulting in a 2.44% increase to the 
12 contract in FY2015-2016 to be annualized to the full 3.25% in FY2016-2017; and 
13 WHEREAS, On November 17, 2015, the Budget and Legislative Analyst Joint Venture 
14 Partnership submitted a request for a 2.25% COLA to their contract, to be effectuated as of 
15 July 1, 2016, which was 45 days in advance of the January 1 anniversary date of the contract; 
16 and 
17 WHEREAS, The compensation provision of the contract establishes a not-to-exceed 
18 amount of $2,126,950 per Fiscal year beginning in FY2016-2017 unless the Board of 
19 Supervisors adopts a motion enacting a COLA; now, therefore, be it 
20 MOVED, That the Board of Supervisors enact a 2.25% COLA to the FY2016-2017 
21 base contract of $2,126,950 for budget and legislative analyst services, to be effective on July 
22 1, 2016, resulting in a new base contract in FY2016-2017 of not to exceed $2,174,806, an 
23 increase of $47,856; and directs the Clerk of the Board to take all necessary administrative 
24 action to amend the contract accordingly.
Motion enacting a 2.25% cost of living adjustment (COLA) to the base FY2016-2017 contract amount of $2,126,950 for Budget and Legislative Analyst Services, to be effectuated as of July 1, 2016, resulting in a new FY2016-2017 contract amount of $2,174,806, an increase of $47,856, and directing the Clerk of the Board to take all necessary administrative action to amend the contract accordingly.

June 16, 2016 Budget and Finance Committee - RECOMMENDED

July 12, 2016 Board of Supervisors - CONTINUED
Ayes: 11 - Avalos, Breed, Campos, Cohen, Farrell, Kim, Mar, Peskin, Tang, Wiener and Yee

July 19, 2016 Board of Supervisors - APPROVED
Ayes: 11 - Avalos, Breed, Campos, Cohen, Farrell, Kim, Mar, Peskin, Tang, Wiener and Yee

I hereby certify that the foregoing Motion was APPROVED on 7/19/2016 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board