

1 [MuniServices, LLC to Examine Confidential State Board of Equalization Tax Records]

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3 **Resolution authorizing MuniServices, LLC (Contractor) to examine sales or**  
4 **transactions and use tax records of the State Board of Equalization on behalf of the**  
5 **City and County of San Francisco pursuant to California Revenue and Taxation Code**  
6 **Section 7056.**

7  
8 WHEREAS, Pursuant to California Revenue and Taxation Code Section 7056, the  
9 City, may designate any officer, employee or any other person to examine all of the sales  
10 or transactions and use tax records of the State Board of Equalization ("Board of  
11 Equalization") pertaining to sales or transactions and use taxes collected for the City; and,

12 WHEREAS, The City has entered into agreements for sales or transactions and use  
13 tax audit and information services with the firm of MuniServices, LLC to designate  
14 MuniServices, LLC ("Contractor") as the authorized Contractor to examine the Board of  
15 Equalization's records of sales or transactions and use taxes collected for the City; now,  
16 therefore, be it

17 RESOLVED, That in all respects as set forth above, the City hereby certifies to the  
18 Board of Equalization that the Contractor is the designated representative of the City to  
19 examine all of the sales or transactions and use tax records of the Board of Equalization  
20 pertaining to sales or transactions use taxes collected by the Board of Equalization on  
21 behalf of the City; and, be it

22 FURTHER RESOLVED, That pursuant to California Revenue and Taxation Section  
23 7056(b), the City certifies that the Contractor meets all of the following conditions:

1 a. Contractor has an existing agreement with the City to examine sales or  
2 transactions and use tax records;

3 b. Contractor is required to disclose information contained in, or derived from,  
4 those sales or transactions and use tax records only to an officer or employee of the City  
5 who is authorized by the City by resolution to examine the information;

6 c. Contractor is prohibited from performing consulting services for a retailer  
7 during the term of the contract; and

8 d. Contractor is prohibited from retaining the information contained in, or derived  
9 from, those sales or transactions and use tax records after the contract has expired.

10 FURTHER RESOLVED, That the Clerk of the Board of Supervisors shall transmit a  
11 certified copy of this Resolution and send a fax or a portable document format (pdf) via e-mail  
12 of the resolution to:

13 State Board of Equalization  
14 P.O. Box 942879  
15 Sacramento, CA 94279-0027  
16 Attn: Donna Puchalski, Senior Tax Auditor  
17 Donna.Puchalski@boe.ca.gov  
18 fax: (916) 324-8117

19 APPROVED:  
20 Office of the Controller

21 By:

  
22 Benjamin Rosenfield

23  
24  
25  
Controller  
BOARD OF SUPERVISORS



**City and County of San Francisco**  
**Tails**  
**Resolution**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 110961

**Date Passed:** October 04, 2011

Resolution authorizing MuniServices, LLC, to examine sales or transactions and use tax records of the State Board of Equalization on behalf of the City and County of San Francisco pursuant to California Revenue and Taxation Code Section 7056.

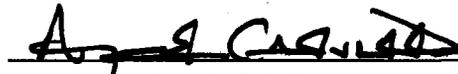
September 28, 2011 Budget and Finance Committee - RECOMMENDED

October 04, 2011 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

File No. 110961

I hereby certify that the foregoing  
Resolution was ADOPTED on 10/4/2011 by  
the Board of Supervisors of the City and  
County of San Francisco.

  
Angela Calvillo  
Clerk of the Board

  
Mayor Edwin Lee

  
Date Approved