2023 Shanti Project Board of Directors Meeting Schedule

6:00pm – 8:00pm
(All Meetings are Open to the Public)

Board Meetings:
The Shanti Project Board of Directors meet six (6) times per year (see below), in addition to one (1) retreat; however, additional in-person, teleconference, and Zoom meetings are scheduled when necessary.

The meetings start at 6:00pm and are scheduled for two (2) hours; however, the time and duration of the meetings may vary as required. At this time, Shanti Project Board of Directors Meetings are held virtually via Zoom.

Meeting Dates:
Tuesday, Feb 7, 2023
Wednesday, April 12, 2023
Thursday, June 29, 2023
Wednesday, Aug 30, 2023
Tuesday, Oct 24, 2023
Wednesday, Dec 13, 2023

Board Retreat:
TBD

If you would like to join a meeting, please email boardsecretary@shanti.org **at least 24 hours before the meeting**. Please be advised that certain parts of the meetings will be closed to the public.

Board of Directors Meeting, 2/7/2023

Agenda	Date, time, and type:	Location:
The Shanti Project Board of Directors	Date: Tuesday, February 7, 2023 Time: 6:00pm – 8:00pm Type of Meeting: Regular Meeting	Zoom Web Conference **Join Zoom Meeting** https://us02web.zoom.us/j/6424368929 **Meeting ID: 642 436 8929** One tap mobile +16699006833,,6424368929# US (San Jose) +16694449171,,6424368929# US Find your local number: https://us02web.zoom.us/u/keAcYpkB53

	Agenda Item	Presenter	Time
1.	Welcome & Call to Order	Micki Klearman, Board Chair	1 minute
2.	Acknowledgement of Guests & Public Comments	Micki Klearman, Board Chair	2 minutes
3.	Approval of December 13, 2022 Board of Directors Meeting Minutes	Micki Klearman, Board Chair	1 minute
4.	Program/Department Updates Annual Quality Assurance Plans for WCP and HIV Programs Report – **[VOTE]**	Mark Molnar, Senior Director of Volunteer & Community Support Services Shannon Bourne, Senior Director of Administration and Operations Eric Sutter, Senior Director of Programs	30 minutes
5.	Finance Committee Report	Jerry Francone, Treasurer/Finance Committee Chair Patricia Schnedar, Chief Financial Officer	20 minutes
6.	Development Committee Report	Charlie Meade, Chief Development Officer	15 minutes
7.	Public Comments	Micki Klearman, Board Chair	2 minutes
8.	Open Session Meeting Adjournment	Micki Klearman, Board Chair	1 minute

Dear Sir/Madam,

Good morning! Attached, is the **2023 Shanti Project Board of Directors Meeting Schedule** (and the agenda for the **February Board Meeting**). The Meeting Schedule is also listed below in the body of this email. <mark>All Shanti Project Board of Directors Meetings are open to the public</mark>. The meetings are held from **6:00pm to 8:00pm**. At this time, the meetings are held **virtually** via Zoom. Should Shanti Project Board of Directors return to in-person Board Meetings, the information will be provided to you and the public as far in advance of the meeting as possible.

Please note: The remaining agendas for the meetings listed below will be provided to you and the public _**at least 72 hours in advance of the meeting**_.

Meeting Dates:
Tuesday, Feb 7, 2023
Wednesday, April 12, 2023
Thursday, June 29, 2023
Wednesday, Aug 30, 2023
Tuesday, Oct 24, 2023
Wednesday, Dec 13, 2023

Board Retreat:
TBD

To participate in a meeting, the public is asked to send a request to do so via email to: boardsecretary@shanti.org _**at least 24 hours before the meeting**_. Please be advised that certain parts of the meetings will be closed to the public. Please let me know if you require any additional information. Thank you.

Best,

Maiisa Robinson

Maiisa Robinson
Executive and Administration Lead

Shanti Project | Administration
Pronouns: She/Her Why Pronouns

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