

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

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September 1, 2025

Chair Ed Harrington and Members, Commission Streamlining Task Force

Mayor Daniel Lurie

Ms. Angela Calvillo, Clerk of the Board of Supervisors

and Members of the Board of Supervisors

Dear Mr. Harrington, Members of the Commission Streamlining Task Force, Mayor Lurie, Ms. Calvillo, and Members of the Board of Supervisors:

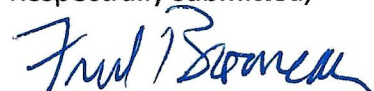
Pursuant to Proposition E approved by the voters of San Francisco in November 2024, we have prepared the attached analysis of: 1) the annual financial cost of the City's Charter- and ordinance-based appointive boards and commissions, 2) the financial impact of eliminating Charter-based boards and commissions, and 3) the financial impact of consolidating Charter-based boards and commissions with other bodies. For the purposes of this analysis, Proposition E defined City boards and commissions as legislative bodies, defined in state law as,

"...a commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by charter, ordinance, resolution, or formal action of a legislative body." (California Government Code 54952(b))

We wish to acknowledge and thank all the City staff that responded to our survey and provided information to identify the annual financial costs of the subject boards and commissions for FY 2024-25 and the financial impacts of board and commission eliminations and consolidations. We also wish to thank staff from the City Administrator's Office, the Controller's Office, and City Attorney's Office for their input on this project.

We are available at your convenience to respond to any questions about this report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Fred Brousseau", is written over the typed name.

Fred Brousseau

Principal

Proposition E

Proposition E, adopted by the voters of the City and County of San Francisco (City) in November 2024, amended the City Charter to include a provision establishing a Commission Streamlining Task Force. The purpose of the Task Force is to advise the Mayor and Board of Supervisors on ways to eliminate, consolidate, or limit the powers and duties of the City's appointive boards and commissions to improve the effectiveness, efficiency, and economy of City government.

Proposition E authorized the Task Force to introduce legislation to the Board of Supervisors pertaining to the elimination, consolidation, or revision of any appointive board or commission established by ordinance unless the recommended change is prohibited by existing ordinances approved by the voters and cannot be amended or rescinded without voter approval.

Appointive boards and commissions under the purview of the Commission Streamlining Task Force include any body that qualifies as a "legislative body" as defined in state law. Specifically, California Government Code 54952(b) defines local legislative bodies as,

"...a commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by charter, ordinance, resolution, or formal action of a legislative body."

The Task Force and its authority to introduce legislation pertaining to City boards and commissions will expire two years after its first meeting, or on or about January 31, 2027, according to Proposition E. Prior to that, by February 1, 2026, the Task Force is to prepare and present recommendations to the Mayor and Clerk of the Board of Supervisors as to which appointive boards or commissions, if any, should be eliminated in their entirety, consolidated, or revised to limit or expand their powers and duties through consolidation.

Board and Commission Annual Financial Cost Analysis

Proposition E mandated that the Budget and Legislative Analyst (BLA) prepare an analysis of: 1) the annual financial cost of the City's Charter- and ordinance-based boards and commissions, 2) the financial impacts of eliminating Charter-based boards and commissions only, and 3) the financial impacts of consolidating Charter-based boards and commissions with other bodies. The proposition also called for the Budget and Legislative Analyst to prepare an estimate of the average annual financial cost to the City of operating an appointive board or commission that is established by ordinance for the purpose of providing non-binding advice to City officials on a given topic. Proposition E required that the Budget and Legislative Analyst's report be provided to the Commission Streamlining Task Force, the Mayor, and the Clerk of the Board of Supervisors by September 1, 2025.

The Commission Streamlining Task Force may evaluate any public meeting body that is established by local charter, ordinance, resolution, or formal action of a legislative body. Passive meeting bodies that are established at the initiative of the Mayor or a Department Head are not in scope for this review (e.g., the Mayor's Disability Council), nor are bodies established outside of local code (e.g., Association of Bay Area Governments).

To develop the list of bodies to be included in this BLA financial analysis, the Controller's Office compared several existing lists of boards and commissions and worked closely with the City

Attorney to verify which bodies are in-scope for the Task Force. This list was expanded to include other relevant characteristics about each body, such as its stated purpose, authorizing legislation, primary department affiliation, primary staff contact person, meeting frequency, and other characteristics.

To identify the annual financial costs of the City boards and commissions identified as in scope by the offices of the Controller, City Administrator, and City Attorney, our office developed a survey instrument and distributed it to the contact person(s) for each such entity, requesting that they identify average hours per month expended by staff in supporting their board or commission in Fiscal Year 2024-25. We asked respondents to identify the costs for each individual staff person, including their classification code and annual salary and benefits costs, identifying both those whose work was dedicated full-time to supporting their board or commission, such as commission secretaries, as well as those who had other job duties but allocated a portion of their time to board or commission support work in FY 2024-25, such as a Department Head. We also requested that survey respondents include the costs and time spent by staff from other City departments that performed board or commission support work such as making presentations to and/or attending meetings of their board or commission.

We asked survey respondents to estimate staff time for the following functions, which incorporate all functions mandated in the City Charter for Charter-based boards and commissions, and we allowed for additional functions unique to the responding bodies to be added by respondents:

1. Meeting preparation and administration (preparing agendas, packets, meeting room, taking minutes, etc.)
2. Attending /making presentations at decision-making and approval meetings (e.g., annual budget, permits, other)
3. Attending meetings/making presentations for information gathering hearings, investigations
4. Preparing reports and presentation materials for any type of board/commission meeting
5. Responding to public information/media requests about board or commission matters
6. Producing annual reports pertaining to board and commission activities
7. Managing board or commission website pages
8. Assisting with commissioner appointments (recruiting, vetting, on-boarding)
9. Other functions (to be specified by respondent)

These functions are based on those specified in Section 4 of the City Charter and those identified by selected City commission secretaries and other City staff.

With this approach to our survey, we were able to identify hard and soft costs for each entity—hard costs being fixed costs incurred entirely because of the board or commission such as a full-time commission secretary, and soft costs being costs for staff that dedicated part of their time to the board or commission, but have other job duties separate from any board or commission-related responsibilities.

The survey was designed and tested between April and May 2025, disseminated to all in-scope boards and commissions in May, and returned to the BLA starting May 19, 2025 and through July for subsequent compilation, analysis and follow up by our team.

How Board and Commission work was defined for this analysis

Board and commission support work was defined for survey respondents to include activities such as preparing meeting agendas, arranging for meeting rooms, taking and distributing minutes, conducting research and preparing reports and presentations for the board or commission, website maintenance, and other activities. It was to include time spent by City staff preparing and presenting materials routinely submitted to boards and commissions, such as contracts and annual budgets for approval. It was to exclude staff time spent on activities that would still be performed even if the department did not have a board or commission, such as preparing the department's annual budget. However, it was defined to include staff time spent preparing a *presentation specifically for the board or commission* on the budget or other topics. Board and commission support work was also defined to include researching and preparing presentations on topics at the request of board or commission members and preparing case material presentations for issuing permits or quasi-judicial proceedings. Besides providing the example functions listed above in the survey instructions, we also asked respondents to identify and include other functions performed by staff that might be unique to their board or commission so that all relevant activities were accounted for in their staff time estimates.

Non-personnel costs and centrally supplied services

In addition to staff costs, we requested that each surveyed board or commission provide their non-personnel costs incurred in FY 2024-25 in support of their board or commission. These included costs for supplies, travel, training, and others.

We requested actual or estimated FY 2024-25 costs by board or commission from City departments such as the City Attorney's Office for centralized services provided to boards and commissions. When available from the service providing agency, this cost information was added to each applicable board or commission's annual financial costs. In some instances, however, the central service departments could not provide their costs by board or commission. In those cases, we obtained their total annual Citywide costs for services to all boards and commissions and added those amounts to our Citywide total board and commission costs.

Centrally provided service costs that were broken out by board or commission and added to each body's annual financial costs were from: the City Attorney's Office, SFGovTV, and the Office of Civic Engagement and Immigrant Affairs (for translation services). Costs that were provided in aggregate for all boards and commissions and added to our total annual board and commission financial costs were provided by the Health Service System for health insurance costs for board and commission members, the Mayor's Office for recruiting and vetting board and commission members, and the Clerk of the Board of Supervisors Office for onboarding and training new board and commission members. Altogether, the annual costs for the services that could not be reported by individual board or commission amounted to \$1,333,854, as shown in Appendices 1 through 3.

Board and Commission Elimination and Consolidation Financial Impact Analysis

For the Proposition E-mandated analysis of the financial impacts of eliminating Charter-based City boards and commissions and consolidating them with other bodies, we utilized the same approach as for the annual financial cost analysis. We asked survey respondents for Charter-based bodies to provide details on how staff time and non-personnel costs would be impacted by elimination or consolidation of their board or commission. As with the annual financial cost analysis, staff time impact estimates were to include the costs of staff who are dedicated to board and commission support on a full-time basis (hard costs) as well as the impacts on staff who allocate only a portion of their time to board and commission support activities (soft costs). Estimated changes in non-personnel costs due to board and commission eliminations or consolidations were also requested in the survey.

Survey Instrument and Execution

In conjunction with the City Administrator's Office, the Controller's Office identified 118 boards and commissions that were considered in-scope for the purposes of this Proposition E mandated analysis, meaning that they qualified as local legislative bodies under California state law. These bodies were created either through the City Charter, as approved by the voters, or by ordinance proposed and adopted by the Board of Supervisors, or in four cases, by both. Additionally, five other bodies established through other means such as administrative actions, were included as in-scope. As can be seen in Exhibit 1, 68 of the boards and commissions in the City included for review for this report were established by ordinance and 41 of the 118 bodies were established by the Charter. The remaining nine were either authorized by both the Charter and a City code, or by other means.

Exhibit 1: Number of Boards and Commissions Surveyed, by Authority Type

Charter	41
Ordinance	68
Both	4
Other	5
TOTAL	118

Since Proposition E required that this study identify the annual financial costs for all appointive boards and commissions whether created by the Charter, ordinance, both, or another eligible means, we developed a single survey instrument for this purpose and distributed it to City staff with primary responsibility for each qualified entity, such as commission secretaries or personnel who staff boards and commissions as one of their responsibilities. While all bodies received that survey instrument, surveys for Charter-based boards and commissions included two additional elements requesting information on the financial impacts of elimination of their board or commission and consolidation with another City body. An extract from the survey instrument is included as Appendix 8 to this report.

Of the 118 surveys sent to City boards and commissions for annual financial cost information, we received responses from 111 bodies in total, with high response rates from all board and commission types, as shown in Exhibit 2.

**Exhibit 2: Number of Annual Financial Cost Survey Responses
by Board and Commission Type**

	Surveys distributed	Surveys returned & used
Charter -based	41	38
Ordinance-based	68	65
Both/other	9	8
Total	118	111*

*Note: Six surveys were not returned, and one returned survey was subsequently determined to be out of scope for this analysis and its results were not included.

Of the 45 boards and commissions established by Charter or both Charter and ordinance from whom we requested information on the financial impacts of eliminating these bodies or consolidating them with another board or commission, the number of respondents providing cost estimates was lower than for the annual financial cost information. For estimates of the financial impacts of elimination, 33 of the 45 bodies surveyed, or 73 percent, provided estimates while 12, or 26.7 percent, did not provide estimates, either indicating that elimination could not occur due to the unique nature of their organization and/or due to state or local laws, or simply did not provide a response nor an explanation for why they did not respond.

For the consolidation element of the survey, the number of respondents providing estimates of the financial impact was even lower. Only 18 of the 45 Charter-based bodies surveyed, or 40 percent, provided estimates; the remaining 27 entities surveyed explained that consolidation was not possible for their organization due to its unique nature, or simply did not provide a response or explanation.

In instances where survey respondents did not provide responses to the elimination or consolidation elements of the survey, we followed up after they'd submitted their survey responses to confirm whether they were still planning to provide the missing information. Exhibit 3 below summarizes the response rate for the elimination and consolidation components of the survey.

**Exhibit 3: Survey Responses from Charter-based Boards and Commissions Only
that Provided Estimated Impacts, by Survey Element**

Survey Element	# Surveys Distributed	# Surveys Returned w/ Estimated Impacts
Annual financial cost	45*	42
Financial impact of elimination of board or commission	45	33
Financial impact of consolidation of board or commission with another body	45	18

*Composed of 41 Charter-based boards and commissions and four established by Charter and ordinance.

Annual Financial Costs of Boards and Commissions

Survey responses with estimates of staff time allocated to supporting City boards and commissions were tabulated by our project team for each body, with some adjustments made when information provided was inconsistent or did not appear to be responsive to the questions asked. In some cases, respondents did not provide requested salary and benefits information for the positions whose time they reported so we retrieved that information from a Controller's report detailing salaries and benefits proposed for FY 2024-25. In addition, as discussed above in more detail, costs for some services that are centrally provided to boards and commissions such as SFGovTV and City Attorney's Office services were collected from the service providing agency and added to board and commission estimated annual costs by our team. But as mentioned above, some centrally provided services and costs could not be disaggregated by board or commission and were instead added in aggregate to the subtotal for all board and commission annual costs.

Our estimated FY 2024-25 annual financial costs for the 111 City boards and commissions who returned our survey is \$33,894,772, as shown in Exhibit 4. This amounts to an average annual cost of \$305,358 per board or commission. Exhibit 4 also presents the costs based on whether the board or commission was created by the City Charter, by ordinance, a combination of the two, or other.

Exhibit 4: Annual Financial Costs of City Boards and Commissions, FY 2024-25

Type board or commission	Annual financial cost	# of bodies	Average annual cost
Charter-based	\$23,856,861	38	\$627,812
Ordinance-based	\$7,795,816	65	\$119,936
Both/other	\$908,241	8	\$113,530
Central Services ¹	\$1,333,854	n.a.	n.a.
Total	\$33,894,772	111	\$305,358

Source: BLA survey of City boards and commissions

¹ Covers services provided to City boards and commissions by Office of the Mayor and Clerk of the Board of Supervisors and health insurance costs for board and commission members.

A listing of the estimated annual financial cost for each of the 111 respondent boards and commissions are presented in Appendices 1 through 3 of this report in alphabetical order, by basis of establishment (Charter, ordinance, both, other), and by service area, respectively.

As can be seen in Exhibit 4, Charter-based boards and commissions make up the majority of total costs at \$23,856,861 out of \$33,894,772, or approximately 70.4 percent of the total. This is not unexpected as Charter-based boards and commissions include those with governance and oversight responsibilities for the larger City departments such as the Airport, Public Utilities Commission, Retirement, Police, Health, Municipal Transportation Authority, and Planning, among others.

Nature of Board and Commission Annual Financial Costs

The BLA survey responses provided by City personnel detailing staff time and non-personnel costs incurred in support of City boards and commissions show that approximately \$29.6 million, or approximately 87.3 percent of the approximately \$33.9 million in estimated total costs incurred were for staff time in FY 2024-25. Non-personnel costs such as supplies and contract services in support of City boards and commissions amounted to approximately \$4.3 million, or 12.7 percent of total estimated costs.

The survey responses show that most staff time costs are due to numerous staff members who, among their other responsibilities, spend relatively small portions of their time on board- and commission-related activities such as meeting preparation and administration, attending and making presentations at board and commission meetings, preparing reports and presentation materials for board and commission meetings, and related activities. Some boards and commissions have full-time commission secretaries and administrative staff who allocate all of their time to board or commission support, but the annual Citywide cost for these positions, at approximately \$7 million, amounted to an estimated 20.6 percent of total costs in FY 2024-25, whereas the costs of staff time for those who allocate only a portion of their time to board and commission support activities, at approximately \$22.6 million, amounted to 66.7 percent, or the majority of total costs.

Exhibit 5 shows the distribution of board and commission support costs by cost classification and, for personnel costs, the allocation of board and commission staff support costs between full-time

dedicated staff support and staff that allocate only a portion of their time to board- and commission-related activities. The distribution of these costs by individual board and commission is presented in Appendix 4 to this report.

**Exhibit 5: Board and Commission Staff Costs by Full-time/
Less than Full-time Support Status, FY 2024-25**

	Full-time Personnel Support	Less than Full-time Personnel Support	Subtotal: Personnel Costs	Non- personnel costs	Total Costs
Total Costs	\$6,988,912	\$22,598,123	\$29,587,035	\$4,307,737	\$33,894,772
% Total	20.6%	66.7%	87.3%	12.7%	100.0%

Source: BLA survey of City boards and commissions

The cost distribution shown in Exhibit 5 becomes relevant in considering the cost impact of eliminating or consolidating boards and commissions in that any hard savings would be less in almost all cases than the total annual financial costs of the board or commission. Most staff costs would continue to be incurred though staff members who support boards and commission on a less than full-time basis could potentially allocate a portion of their time currently spent on board and commission support activities to other duties if their board or commission was eliminated or consolidated with another body.

Limitations of annual financial cost estimates

To prepare estimates of the annual financial cost of the City's boards and commissions, BLA survey respondents provided detailed estimates of salaries and benefits and the average number of hours per month allocated to board and commission support activities in FY 2024-25 by individual staff member. Despite this level of detail and the care that most survey respondents put into this effort, the numbers are estimates and, as such, could be higher or lower than actual staff time spent supporting boards and commissions. However, we have a degree of comfort with the estimates presented given the level of care that many survey respondents demonstrated in preparing their annual financial cost estimates. In addition, a pattern emerged across all responses with many boards and commissions supported by one to two full-time employees (for larger boards and commissions in particular) and a number of management and analyst positions allocating small increments of time per month to board and commission support such as two to five hours. The commonality of this pattern provides what appears to be a pattern of how many boards and commissions function and are supported by City staff.

Another limitation to the estimates presented in this report is that presentations are made at some boards and commissions by staff from other departments and a number of respondents expressed concern about identifying and getting accurate estimates of the time and salaries and benefits of such staff. To the extent these amounts are underreported, board and commission annual financial costs could be higher than those reported.

Citywide overhead costs are not included in the majority of estimated board and commission costs though some survey respondents did include costs that could be considered overhead such as information technology support costs. We reviewed methods for including such costs for all

boards and commissions and concluded that they would amount to very minor amounts for boards and commissions and, for the most part, they represent costs that would not go away for the City through elimination or consolidation of boards and commissions.

Average annual cost for ordinance-based boards and commissions that provide non-binding advice to City officials

Proposition E required that this BLA report identify the average annual cost for boards and commissions that are established by ordinance and provide only non-binding advice to City officials. The average annual cost for such bodies was \$113,129 in FY 2024-25, according to our survey results. The 51 bodies included in this grouping are identified in Appendix 5 to this report.

Board and Commission Elimination and Consolidation Financial Impact Analysis

As discussed above, Proposition E mandated that our office assess the financial impacts of: 1) eliminating Charter-based boards and commissions, and 2) consolidating Charter-based boards and commissions with other bodies. The proposition did not provide details on whether and how the functions performed by the boards or commissions and their associated staffs would still be performed in the event of elimination and by whom, or how consolidations should be implemented. Our survey of Charter-based boards and commissions included questions and spreadsheets for the respondents to complete to provide estimates of the costs and savings associated with elimination of their board or commission and scenarios and financial impacts for their consolidation with another body.

Eliminating Charter-based boards and commissions

For elimination, we asked BLA survey respondents the following two questions:

1. If your board or commission were eliminated, what would be the impact on staff costs for each of your board or commission functions?
2. If your board or commission were eliminated, what would be the impact on non-personnel costs for each of your board or commission functions?

For staff costs, we asked respondents to report the impacts by position and average hours per month each City staff position allocates each board or commission function, using the same functions as listed above for the annual financial cost element of the survey. Respondents were also allowed to add other functions unique to their board or commission.

Of the 38 Charter-based boards and commissions and three bodies that were established by Charter and a City ordinance that responded to our survey, 29 of the respondents reported that their costs would decrease because of elimination of their board or commission. Four respondents reported an expected increase in costs after elimination of their board or commission, and eight respondents did not provide a response to the elimination element of the survey or indicated there would be no change in their costs. The net financial impact of the estimated changes in costs for the responding bodies is a decrease in annual costs of \$5,007,096, as shown in Exhibit 6. Exhibit 6 presents the breakdown of response types and total estimated annual net financial impacts of

elimination of boards and commissions based on the information the respondents provided for this survey element.

As with the annual financial costs discussed above, the estimated cost decrease due to elimination of boards and commissions represents a combination of hard and soft costs, with the majority of costs representing staff members who spend a portion of their time on board and commission support activities and most of their time on other activities. Such positions are not likely to be deleted in the event of a board or commission elimination and thus would not represent hard savings for the City. However, the associated savings would represent staff time that could be allocated to other activities. Hard savings would be incurred to the extent that full-time positions such as commission secretaries could be deleted due to board or commission elimination.

Exhibit 6: Net Financial Impacts of Boards and Commissions being Eliminated, by Survey Response Type

Response type	# respondents	Annual net financial impact
Decreased costs estimated by respondents	29	(\$6,906,629)
Increased costs estimated by respondents	4	\$1,902,532
No impact or estimates not provided	8	0
Total	41	(\$5,007,096)

Source: BLA survey of City boards and commissions

Details by individual board and commission for the information in Exhibit 6 are presented in Appendix 6 to this report.

The financial impact of eliminating Charter-based boards or commissions is less than the annual financial cost for the same boards and commissions established through the Charter or both Charter and an ordinance. As detailed in Appendix 6, the FY 2024-25 financial costs for the bodies that provided estimates of the financial impacts of elimination of their boards and commissions was \$16,475,544. Reasons for the discrepancy between that amount and the \$5,007,096 net decrease shown in Exhibit 6 include the following according to survey respondents.

- Some respondents stated that costs would increase if their board or commission were eliminated as some other body, employees, or contractors would need to replace the eliminated board or commission at a cost to take actions that would still be required for their agency to perform their mandated functions such as approving permits.
- Some respondents stated that while their costs would decrease, not all costs would be eliminated if their board or commission were eliminated because the same staff work would still need to be done such as processing cases or applications for approval needed for the department to perform its mandated functions.

The full Citywide impact of elimination of board and commissions cannot be determined from survey responses since eight respondents did not provide a response to this element of the survey

so financial impacts for those entities cannot be calculated to compare to their current annual costs. However, it is not likely that the financial impacts of eliminating those bodies would offset the gap between the annual financial costs and elimination impacts of \$5,007,096 for the boards and commissions that did provide elimination estimates.

In considering elimination of a City board or commission, we conclude that the specific details of any proposed elimination will be critical in determining the actual financial and other impacts. The functions performed by the board or commission and the associated department need to be identified and analyzed to determine what the associated department would still be responsible for even if their board or commission no longer existed. For example, Ethics Commission staff report that their commission presides over enforcement hearings as required by the City Charter. If the Ethics Commission were disbanded, these hearings would still need to be conducted to provide due process to respondents before any penalty is imposed by the City for violation of ethics, campaign finance, lobbying, or other City or state laws under the jurisdiction of the Ethics Commission. Without this function being removed from the Ethics Commission, department staff suggested that administrative law judges or some other appropriate parties would need to be retained on a contract basis to preside over enforcement hearings. Savings associated with elimination of the Ethics Commission would thus be offset by the costs of contract administrative law judges or another party. Without deleting or consolidating mandated functions from certain departments, boards or commissions, any savings from commission elimination alone could be offset by other costs.

Consolidating Charter-based boards and commissions with other bodies

Proposition E required that our office assess the financial impact of consolidating Charter-based boards or commissions with another body. The ordinance did not specify the type of consolidation configurations that should be considered (e.g., larger Charter-based boards and commissions absorbing smaller ordinance-based bodies) or what assumptions should be made regarding changes in or transfers of functions between the bodies being considered for consolidation. In some cases, specific functions of the bodies are codified in the City Charter or municipal codes so any changes in functions would require changes to those documents.

Given the wide range of potential consolidation options, our survey requested that respondents representing Charter-based boards and commissions prepare an assumed consolidation scenario and identify its financial impacts in the form of changes in staff and non-personnel costs. Specifically, we asked these respondents:

1. If your board or commission absorbed another board or commission, what would be the impact on staff costs for each of your board or commission functions?

Relying on board and commission staff expertise, we expected estimates of changes in costs stemming from increases or decreases in: commission meetings, preparation of reports for the board or commission, changes in the number of commissioners, and other impacts. As shown in Exhibit 7, seven of the 41 respondents that provided responses to the consolidation element estimated that there would be cost reductions because of consolidation, while 10 estimated an increase. However, 24 of the respondents, the largest share of respondents, did not provide any

estimates of the financial impacts of consolidation of their board or commission with another body or assumed there would be no financial impact.

Exhibit 7 presents the results of the consolidation component of the BLA survey of Charter-based boards and commissions.

**Exhibit 7: Financial Impacts of Boards and Commissions being Consolidated,
by Response Type**

Response type	# respondents	Annual financial impact
Decreased costs estimated by respondents	7	(\$543,878)
Increased costs estimated by respondents	10	\$966,759
No impact or estimates not provided	24	\$0
Total	41	\$422,881

Source: BLA survey of City boards and commissions

Details by individual board and commission for the information in Exhibit 7 are presented in Appendix 7 to this report.

Of the respondents that did not provide a response to the consolidation element of the survey, some provided explanations such as the following.

- There is no other board or commission that current staff could absorb and perform the work of, nor could their board or commission's work be performed by another body.
- Consolidation is infeasible for our board or commission; its role is unique/specialized.
- The cost impact would depend on the needs of the other commission, but it most likely would require additional resources.
- It is impossible to calculate cost impacts without details of the specific bodies being consolidated.

Other respondents provided no explanation but simply left that worksheet in the survey document blank.

The estimated decrease in costs due to consolidation of their boards and commissions provided by seven respondents may be understated. The seven respondents that estimated a decrease in some cases did not provide the same level of detail as they did in identifying the annual financial costs of their board or commission. In some cases, they only presented the hard cost savings, or costs that would be saved due to elimination of full-time staff such as a commission secretary.

Generally, the 10 respondents that estimated an increase in costs due to consolidation assumed no change in functions of either body, meaning additional workload for their board or commission

as there would be longer meetings, more items on the agenda, and more materials to prepare for the meetings. They did not always present assumptions about the impact on the absorbed bodies such as whether their costs would be reduced and/or some of their functions could be removed or streamlined.

Additional analysis of consolidating Charter-based boards and commissions with other bodies

Given the limitations of the responses to the consolidation element of our survey, it is difficult to draw a conclusion about whether consolidation would have a positive or negative financial impact. It would depend of course on the specifics of which entities are being consolidated and whether all functions between the consolidated entities would continue to be performed as they are currently.

To enhance some of the consolidation estimates submitted by survey respondents, we collected cost information for the bodies that were assumed to be absorbed in selected scenarios prepared for the survey. By adding those costs and determining with input from the survey respondents, whether their board or commission could absorb some of the costs currently incurred by the body to be absorbed, we prepared financial impacts for the six entities shown in Exhibit 8, each of which had identified a specific board or commission with which they assumed consolidation would occur. As can be seen, by including costs of the absorbed bodies that could be deleted, new or additional net cost savings were found in these cases. This type of analysis could not be conducted for all survey respondents as only some identified specific other boards and commissions for their consolidation scenario; many respondents assumed a hypothetical consolidation but did not identify a specific other entity.

This analysis of consolidation for a limited number of boards and commissions indicates that there are likely other opportunities for savings through consolidation even from bodies that estimated cost increases for their body alone resulting from consolidation. To the extent that the Commission Streamlining Task Force considers specific consolidations, an analysis of both entities' costs and functions will be essential.

Exhibit 8: BLA Analysis of Financial Impacts of Selected Board and Commission Consolidations

Commission 1	Consolidation with (Commission 2)	Operating cost - Commission 1	Operating cost - Commission 2	Original total operating costs (two bodies)	Consolidated operating cost	Financial impact of consolidation	Notes
Dignity Fund Oversight and Advisory Committee	Commission on Aging Advisory Council	\$43,362	\$69,571	\$112,933	\$83,447	\$(29,486)	Savings compared to cost increases of \$40,086 for Dignity Fund alone.
Arts Commission	Street Artists and Craftsmen Examiners Advisory Committee	\$527,003	\$16,119	\$543,122	\$511,707	\$(31,415)	Higher savings than \$15,296 in estimated savings for Arts Commission alone from survey.
Youth Commission	Children, Youth and Their Families Oversight and Advisory Committee	\$494,280	\$229,536	\$723,815	\$643,454	\$(80,361)	Savings compared to cost increases of \$149,174 for Youth Commission alone from survey.
Health Commission	Behavioral Health Commission	\$721,979	\$311,105	\$1,033,084	\$463,948	\$(569,136)	Higher savings compared to \$258,031 in estimated savings for Health Commission alone from survey.
Homelessness Oversight Commission	Local Homeless Coordinating Board	\$1,142,937	\$195,570	\$1,338,507	\$1,311,354	\$(27,154)	Net savings compared to cost increases of \$168,416 for Homelessness Oversight Commission alone from survey.

Commission 1	Consolidation with (Commission 2)	Operating cost - Commission 1	Operating cost - Commission 2	Original total operating costs (two bodies)	Consolidated operating cost	Financial impact of consolidation	Notes
Sheriff's Department Oversight Board	Department of Police Accountability	\$1,307,0511	\$-	\$1,307,051	\$1,110,473	\$(196,578)	Higher savings that \$153,833 in estimated savings from Sheriff's Department Oversight Commission alone from survey.

Project Staff: Fred Brousseau, Amanda Guma, Avalon Bauman

Appendices

1. Costs by Board or Commission (alphabetical)
2. Board and Commission Costs by Charter vs. Ordinance
3. Board/commission Costs by Service Area
4. Board and Commission Costs and Support Staff Status
5. Average Financial Cost of Ordinance-based Advisory Bodies
6. Financial impact of board and commission elimination
7. Financial impact of board and commission consolidation
8. Extract from BLA Proposition E Survey of City Boards and Commissions

Appendix 1: Costs by Board or Commission

Board/commission	Annual Cost FY 2024-25
Abatement Appeals Board	\$ 61,939
Access Appeals Commission	\$ 24,057
Airport Commission	\$ 1,268,622
Arts Commission	\$ 527,003
Asian Art Commission	\$ 177,402
Assessment Appeals Board	\$ 1,734,700
Ballot Simplification Committee	\$ 33,244
Bayview Hunters Point Citizens Advisory Committee	\$ 15,005
Behavioral Health Commission	\$ 311,105
Bicycle Advisory Committee	\$ 1,176
Board of Appeals	\$ 915,396
Board of Examiners	\$ 6,238
Building Inspection Commission	\$ 623,519
Cannabis Oversight Committee	\$ 29,977
Capital Planning Committee	\$ 391,724
Child Care Planning and Advisory Council	\$ 287,835
Children and Families First Commission	\$ 187,880
Children, Youth and Their Families Oversight and Advisory Comi	\$ 229,536
Citizens Committee on Community Development	\$ 5,308
Citizens' General Obligation Bond Oversight Committee	\$ 132,760
City Hall Preservation Advisory	\$ 110,538
Civil Service Commission	\$ 1,120,502
Code Advisory Committee	\$ 81,100
Commission of Animal Control and Welfare	\$ 10,964
Commission on Aging Advisory Council	\$ 69,571
Commission on the Environment	\$ 180,546
Commission on the Status of Women	\$ 323,660
Committee for Utility Liaison on Construction and Other Project	\$ 4,366
Committee on City Workforce Alignment	\$ 275,108
Committee on Information Technology	\$ 178,930
Community Corrections Partnership	\$ 29,981
Dignity Fund Oversight and Advisory Committee	\$ 43,361
Disability and Aging Services Commission	\$ 198,178
Disaster Council	\$ 38,594
Early Childhood Community Oversight and Advisory Committee	\$ 152,001
Elections Commission	\$ 122,264
Enhanced Infrastructure Financing District Public Financing Autl	\$ 145,911
Entertainment Commission	\$ 205,814
Ethics Commission	\$ 162,060
Family Violence Council	\$ 1,630

Appendix 1: Costs by Board or Commission

Board/commission	Annual Cost FY 2024-25
Film Commission	\$ 51,152
Fine Arts Museums Board of Trustees	\$ 18,347
Fire Commission	\$ 369,677
Food Security Task Force	\$ 60,400
Free City College Oversight Committee	\$ 214,532
Health Commission	\$ 721,979
Health Service Board	\$ 657,573
Historic Preservation Commission	\$ 330,754
Homelessness Oversight Commission	\$ 1,142,937
Housing Stability Fund Oversight Board	\$ 11,211
Human Rights Commission	\$ 314,330
Human Services Commission	\$ 146,820
Immigrant Rights Commission	\$ 209,982
Inclusionary Housing Technical Advisory Committee	\$ 185,645
In-Home Supportive Services Public Authority	\$ 75,577
Interdepartmental Staff Committee on Traffic and Transportation	\$ 9,554
Joint Zoo Committee	\$ 2,182
Justice Tracking Information System (JUSTIS) Committee Governance	\$ 815
Juvenile Justice Coordinating Council	\$ 24,946
Juvenile Probation Commission	\$ 182,502
LGBTQI+ Advisory Committee	\$ 42,249
Library Commission	\$ 326,576
Local Homeless Coordinating Board	\$ 195,570
Market and Octavia Community Advisory Committee	\$ 13,589
Mission Bay Transportation Improvement Fund Advisory Committee	\$ 80,230
Municipal Green Building Task Force	\$ 67,379
Our City, Our Home Oversight Committee	\$ 310,141
Park, Recreation, And Open Space Advisory Committee	\$ 25,110
Permit Prioritization Task Force	\$ 3,590
Planning Commission	\$ 1,223,842
Police Commission	\$ 1,664,473
Port Commission	\$ 469,638
Public Utilities Citizen's Advisory Committee	\$ 58,307
Public Utilities Commission	\$ 2,300,047
Public Utilities Rate Fairness Board	\$ 9,852
Public Works Commission	\$ 715,570
Real Estate Fraud Prosecution Trust Fund Committee	\$ 286
Recreation and Park Commission	\$ 896,614
Reentry Council	\$ 60,873
Refuse Rate Board	\$ 154,240

Appendix 1: Costs by Board or Commission

Board/commission	Annual Cost FY 2024-25
Residential Rent Stabilization and Arbitration Board	\$ 202,247
Residential Users Appeal Board	\$ 26,032
Retiree Health Care Trust Fund Board	\$ 648,705
Retirement Board	\$ 2,105,124
Sanitation and Streets Commission	\$ 251,839
Sentencing Commission	\$ 33,730
Service Provider Working Group	\$ 10,000
SFMTA Board of Directors and Parking Authority Commission	\$ 1,213,052
SFMTA Citizens' Advisory Council	\$ 178,269
Shelter Grievance Advisory Committee	\$ 68,460
Shelter Monitoring Committee	\$ 389,112
Sheriff's Department Oversight Board	\$ 1,307,051
Small Business Commission	\$ 85,139
SOMA Community Stabilization Fund Community Advisory Com	\$ 11,755
South of Market Community Planning Advisory Committee	\$ 13,589
Southeast Community Facility Commission	\$ 219,131
State Legislation Committee	\$ 57,614
Street Artists and Craftsmen Examiners Advisory Committee	\$ 16,119
Structural Advisory Committee	\$ 55
Sugary Drinks Distributor Tax Advisory Committee	\$ 237,121
Sunshine Ordinance Task Force	\$ 300,107
Sweatfree Procurement Advisory Group	\$ 22,261
Treasure Island Development Authority Board of Directors	\$ 365,244
Treasury Oversight Committee	\$ 13,577
Urban Forestry Council	\$ 109,058
Veterans' Affairs Commission	\$ 34,820
War Memorial Board of Trustees	\$ 256,903
Waterfront Design Advisory Committee	\$ 5,211
Workers' Compensation Council	\$ 22,036
Workforce Investment Board	\$ 94,677
Youth Commission	\$ 494,280
Central services shared across commissions	\$ 1,333,854
Grand Total	\$ 33,894,772

Appendix 2: Board and Commission Costs by Charter vs. Ordinance

Board/commission	Annual Cost FY 2024-25
Charter Total	\$ 23,856,861
Airport Commission	\$ 1,268,622
Arts Commission	\$ 527,003
Asian Art Commission	\$ 177,402
Board of Appeals	\$ 915,396
Building Inspection Commission	\$ 623,519
Civil Service Commission	\$ 1,120,502
Commission on the Environment	\$ 180,546
Commission on the Status of Women	\$ 323,660
Disability and Aging Services Commission	\$ 198,178
Elections Commission	\$ 122,264
Entertainment Commission	\$ 205,814
Ethics Commission	\$ 162,060
Fine Arts Museums Board of Trustees	\$ 18,347
Fire Commission	\$ 369,677
Health Commission	\$ 721,979
Health Service Board	\$ 657,573
Historic Preservation Commission	\$ 330,754
Homelessness Oversight Commission	\$ 1,142,937
Human Rights Commission	\$ 314,330
Human Services Commission	\$ 146,820
Juvenile Probation Commission	\$ 182,502
Library Commission	\$ 326,576
Planning Commission	\$ 1,223,842
Police Commission	\$ 1,664,473
Port Commission	\$ 469,638
Public Utilities Commission	\$ 2,300,047
Public Utilities Rate Fairness Board	\$ 9,852
Public Works Commission	\$ 715,570
Recreation and Park Commission	\$ 896,614
Retiree Health Care Trust Fund Board	\$ 648,705
Retirement Board	\$ 2,105,124
Sanitation and Streets Commission	\$ 251,839
SFMTA Board of Directors and Parking Authority Commission	\$ 1,213,052
SFMTA Citizens' Advisory Council	\$ 178,269
Sheriff's Department Oversight Board	\$ 1,307,051
Small Business Commission	\$ 85,139
War Memorial Board of Trustees	\$ 256,903
Youth Commission	\$ 494,280

Appendix 2: Board and Commission Costs by Charter vs. Ordinance

Board/commission	Annual Cost FY 2024-25
Ordinance Total	\$ 7,795,816
Abatement Appeals Board	\$ 61,939
Access Appeals Commission	\$ 24,057
Assessment Appeals Board	\$ 1,734,700
Ballot Simplification Committee	\$ 33,244
Bayview Hunters Point Citizens Advisory Committee	\$ 15,005
Behavioral Health Commission	\$ 311,105
Bicycle Advisory Committee	\$ 1,176
Board of Examiners	\$ 6,238
Cannabis Oversight Committee	\$ 29,977
Capital Planning Committee	\$ 391,724
Child Care Planning and Advisory Council	\$ 287,835
Citizens Committee on Community Development	\$ 5,308
Citizens' General Obligation Bond Oversight Committee	\$ 132,760
City Hall Preservation Advisory	\$ 110,538
Code Advisory Committee	\$ 81,100
Commission of Animal Control and Welfare	\$ 10,964
Commission on Aging Advisory Council	\$ 69,571
Committee for Utility Liaison on Construction and Other Projects	\$ 4,366
Committee on City Workforce Alignment	\$ 275,108
Committee on Information Technology	\$ 178,930
Disaster Council	\$ 38,594
Early Childhood Community Oversight and Advisory Committee	\$ 152,001
Enhanced Infrastructure Financing District Public Financing Authority No. 1	\$ 145,911
Family Violence Council	\$ 1,630
Film Commission	\$ 51,152
Food Security Task Force	\$ 60,400
Free City College Oversight Committee	\$ 214,532
Housing Stability Fund Oversight Board	\$ 11,211
Immigrant Rights Commission	\$ 209,982
Inclusionary Housing Technical Advisory Committee	\$ 185,645
In-Home Supportive Services Public Authority	\$ 75,577
Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)	\$ 9,554
Justice Tracking Information System (JUSTIS) Committee Governance Council	\$ 815
LGBTQI+ Advisory Committee	\$ 42,249
Local Homeless Coordinating Board	\$ 195,570
Market and Octavia Community Advisory Committee	\$ 13,589
Mission Bay Transportation Improvement Fund Advisory Committee	\$ 80,230
Municipal Green Building Task Force	\$ 67,379
Our City, Our Home Oversight Committee	\$ 310,141

Appendix 2: Board and Commission Costs by Charter vs. Ordinance

Board/commission	Annual Cost FY 2024-25
Permit Prioritization Task Force	\$ 3,590
Public Utilities Citizen's Advisory Committee	\$ 58,307
Real Estate Fraud Prosecution Trust Fund Committee	\$ 286
Reentry Council	\$ 60,873
Refuse Rate Board	\$ 154,240
Residential Rent Stabilization and Arbitration Board	\$ 202,247
Residential Users Appeal Board	\$ 26,032
Sentencing Commission	\$ 33,730
Service Provider Working Group	\$ 10,000
Shelter Grievance Advisory Committee	\$ 68,460
Shelter Monitoring Committee	\$ 389,112
SOMA Community Stabilization Fund Community Advisory Committee	\$ 11,755
South of Market Community Planning Advisory Committee	\$ 13,589
Southeast Community Facility Commission	\$ 219,131
State Legislation Committee	\$ 57,614
Street Artists and Craftsmen Examiners Advisory Committee	\$ 16,119
Structural Advisory Committee	\$ 55
Sugary Drinks Distributor Tax Advisory Committee	\$ 237,121
Sunshine Ordinance Task Force	\$ 300,107
Sweatfree Procurement Advisory Group	\$ 22,261
Treasury Oversight Committee	\$ 13,577
Urban Forestry Council	\$ 109,058
Veterans' Affairs Commission	\$ 34,820
Waterfront Design Advisory Committee	\$ 5,211
Workers' Compensation Council	\$ 22,036
Workforce Investment Board	\$ 94,677
Both Charter and Ordinance Total	\$ 485,888
Children and Families First Commission	\$ 187,880
Children, Youth and Their Families Oversight and Advisory Committee	\$ 229,536
Dignity Fund Oversight and Advisory Committee	\$ 43,361
Park, Recreation, And Open Space Advisory Committee	\$ 25,110
Other Basis of Establishment Total	\$ 422,353
Community Corrections Partnership	\$ 29,981
Joint Zoo Committee	\$ 2,182
Juvenile Justice Coordinating Council	\$ 24,946
Treasure Island Development Authority Board of Directors	\$ 365,244
Central services shared across commissions	\$ 1,333,854
Grand Total	\$ 33,894,772

Appendix 3: Board/commission Costs by Service Area

Board/commission	Annual Cost FY 2024-25
Community Health Total	\$1,330,605
Behavioral Health Commission	\$311,105
Food Security Task Force	\$60,400
Health Commission	\$721,979
Sugary Drinks Distributor Tax Advisory Committee	\$237,121
Culture and Recreation Total	\$2,246,257
Arts Commission	\$527,003
Asian Art Commission	\$177,402
Fine Arts Museums Board of Trustees	\$18,347
Joint Zoo Committee	\$2,182
Library Commission	\$326,576
Park, Recreation, And Open Space Advisory Committee	\$25,111
Recreation and Park Commission	\$896,614
Street Artists and Craftsmen Examiners Advisory Committee	\$16,119
War Memorial Board of Trustees	\$256,903
General Administration and Finance Total	\$11,155,757
Assessment Appeals Board	\$1,734,700
Ballot Simplification Committee	\$33,244
Bayview Hunters Point Citizens Advisory Committee	\$15,005
Cannabis Oversight Committee	\$29,977
Capital Planning Committee	\$391,724
Citizens' General Obligation Bond Oversight Committee	\$132,760
City Hall Preservation Advisory	\$110,538
Civil Service Commission	\$1,120,502
Commission of Animal Control and Welfare	\$10,964
Committee on Information Technology	\$178,930
Elections Commission	\$122,264
Enhanced Infrastructure Financing District Public Financing Au	\$145,911
Entertainment Commission	\$205,814
Ethics Commission	\$162,060
Health Service Board	\$657,573
Historic Preservation Commission	\$330,754
Immigrant Rights Commission	\$209,982
Inclusionary Housing Technical Advisory Committee	\$185,645
Justice Tracking Information System (JUSTIS) Committee Gove	\$815
Market and Octavia Community Advisory Committee	\$13,589
Planning Commission	\$1,223,842
Refuse Rate Board	\$154,240
Retiree Health Care Trust Fund Board	\$648,705
Retirement Board	\$2,105,124

Appendix 3: Board/commission Costs by Service Area

Board/commission	Annual Cost FY 2024-25
South of Market Community Planning Advisory Committee	\$13,589
Sunshine Ordinance Task Force	\$300,107
Sweatfree Procurement Advisory Group	\$22,261
Treasure Island Development Authority Board of Directors	\$365,244
Treasury Oversight Committee	\$13,577
Workers' Compensation Council	\$22,036
Youth Commission	\$494,280
Human Welfare and Neighborhood Development Total	\$4,974,263
Child Care Planning and Advisory Council	\$287,835
Children and Families First Commission	\$187,880
Children, Youth and Their Families Oversight and Advisory Cor	\$229,536
Citizens Committee on Community Development	\$5,308
Commission on Aging Advisory Council	\$69,571
Commission on the Environment	\$180,546
Commission on the Status of Women	\$323,660
Dignity Fund Oversight and Advisory Committee	\$43,362
Disability and Aging Services Commission	\$198,178
Early Childhood Community Oversight and Advisory Committe	\$152,001
Family Violence Council	\$1,630
Free City College Oversight Committee	\$214,532
Homelessness Oversight Commission	\$1,142,937
Housing Stability Fund Oversight Board	\$11,211
Human Rights Commission	\$314,330
Human Services Commission	\$146,820
In-Home Supportive Services Public Authority	\$75,577
LGBTQI+ Advisory Committee	\$42,249
Local Homeless Coordinating Board	\$195,570
Municipal Green Building Task Force	\$67,379
Our City, Our Home Oversight Committee	\$310,141
Residential Rent Stabilization and Arbitration Board	\$202,247
Service Provider Working Group	\$10,000
Shelter Grievance Advisory Committee	\$68,460
Shelter Monitoring Committee	\$389,112
SOMA Community Stabilization Fund Community Advisory Coi	\$11,755
State Legislation Committee	\$57,614
Veterans' Affairs Commission	\$34,820
Public Protection Total	\$3,712,113
Community Corrections Partnership	\$29,981
Disaster Council	\$38,594
Fire Commission	\$369,677

Appendix 3: Board/commission Costs by Service Area

Board/commission	Annual Cost FY 2024-25
Juvenile Justice Coordinating Council	\$24,946
Juvenile Probation Commission	\$182,502
Police Commission	\$1,664,473
Real Estate Fraud Prosecution Trust Fund Committee	\$286
Reentry Council	\$60,873
Sentencing Commission	\$33,730
Sheriff's Department Oversight Board	\$1,307,051
Public Works, Transportation, and Commerce Total	\$9,141,923
Abatement Appeals Board	\$61,939
Access Appeals Commission	\$24,057
Airport Commission	\$1,268,622
Bicycle Advisory Committee	\$1,176
Board of Appeals	\$915,396
Board of Examiners	\$6,238
Building Inspection Commission	\$623,519
Code Advisory Committee	\$81,100
Committee for Utility Liaison on Construction and Other Proje	\$4,366
Committee on City Workforce Alignment	\$275,108
Film Commission	\$51,152
Interdepartmental Staff Committee on Traffic and Transporta	\$9,554
Mission Bay Transportation Improvement Fund Advisory Com	\$80,230
Permit Prioritization Task Force	\$3,590
Port Commission	\$469,638
Public Utilities Citizen's Advisory Committee	\$58,307
Public Utilities Commission	\$2,300,047
Public Utilities Rate Fairness Board	\$9,852
Public Works Commission	\$715,570
Residential Users Appeal Board	\$26,032
Sanitation and Streets Commission	\$251,839
SFMTA Board of Directors and Parking Authority Commission	\$1,213,052
SFMTA Citizens' Advisory Council	\$178,269
Small Business Commission	\$85,139
Southeast Community Facility Commission	\$219,131
Structural Advisory Committee	\$55
Urban Forestry Council	\$109,058
Waterfront Design Advisory Committee	\$5,211
Workforce Investment Board	\$94,677
Central services shared across commissions	\$1,333,854
Grand Total	\$33,894,772

Appendix 4: Board & Commission Costs & Support Staff Status

	Full-time staff	Less than full- time staff support	Non-personnel costs	Grand Total
Abatement Appeals Board		\$61,939		\$61,939
Access Appeals Commission		\$24,057		\$24,057
Airport Commission		\$1,241,071	\$27,551	\$1,268,622
Arts Commission	\$154,736	\$291,163	\$81,104	\$527,003
Asian Art Commission	\$161,934	\$15,468	\$-	\$177,402
Assessment Appeals Board	\$1,077,908	\$353,020	\$303,772	\$1,734,700
Ballot Simplification Committee		\$33,144	\$100	\$33,244
Bayview Hunters Point Citizens Advisory Committee		\$13,830	\$1,175	\$15,005
Behavioral Health Commission	\$258,031	\$50,311	\$2,762	\$311,105
Bicycle Advisory Committee		\$1,176		\$1,176
Board of Appeals	\$610,755	\$68,290	\$236,351	\$915,396
Board of Examiners		\$6,238		\$6,238
Building Inspection Commission	\$229,294	\$361,925	\$32,301	\$623,520
Cannabis Oversight Committee		\$29,477	\$500	\$29,977
Capital Planning Committee		\$387,724	\$4,000	\$391,724
Child Care Planning and Advisory Council		\$133,134	\$154,701	\$287,835
Children and Families First Commission		\$186,516	\$1,364	\$187,880
Children, Youth and Their Families Oversight and Advisory Committee	\$180,547	\$43,917	\$5,072	\$229,536
Citizens Committee on Community Development		\$5,308		\$5,308
Citizens' General Obligation Bond Oversight Committee		\$117,236	\$15,524	\$132,760
City Hall Preservation Advisory	\$105,482	\$4,956	\$100	\$110,538
Civil Service Commission		\$1,111,859	\$8,643	\$1,120,502
Code Advisory Committee		\$81,100		\$81,100
Commission of Animal Control and Welfare		\$10,714	\$250	\$10,964
Commission on Aging Advisory Council		\$35,079	\$34,492	\$69,571
Commission on the Environment		\$164,900	\$15,646	\$180,546
Commission on the Status of Women	\$141,414	\$179,496	\$2,750	\$323,660
Committee for Utility Liaison on Construction and Other Projects		\$4,366		\$4,366
Committee on City Workforce Alignment		\$251,424	\$23,684	\$275,108
Committee on Information Technology		\$178,930	\$-	\$178,930
Community Corrections Partnership		\$29,981		\$29,981

Appendix 4: Board & Commission Costs & Support Staff Status

	Full-time staff	Less than full- time staff support	Non-personnel costs	Grand Total
Dignity Fund Oversight and Advisory Committee		\$43,262	\$100	\$43,362
Disability and Aging Services Commission		\$194,378	\$3,800	\$198,178
Disaster Council		\$6,126	\$32,468	\$38,594
Early Childhood Community Oversight and Advisory Committee		\$150,617	\$1,384	\$152,001
Elections Commission	\$77,047	\$44,779	\$438	\$122,264
Enhanced Infrastructure Financing District Public Financing Authority No. 1		\$58,811	\$87,100	\$145,911
Entertainment Commission		\$157,237	\$48,577	\$205,814
Ethics Commission		\$121,956	\$40,104	\$162,060
Family Violence Council		\$1,630		\$1,630
Film Commission		\$50,014	\$1,139	\$51,152
Fine Arts Museums Board of Trustees		\$18,347		\$18,347
Fire Commission	\$173,823	\$116,173	\$79,681	\$369,677
Food Security Task Force		\$60,400		\$60,400
Free City College Oversight Committee	\$197,393	\$11,818	\$5,322	\$214,532
Health Commission	\$232,030	\$398,636	\$91,313	\$721,979
Health Service Board		\$496,841	\$160,733	\$657,574
Historic Preservation Commission		\$261,310	\$69,444	\$330,754
Homelessness Oversight Commission		\$1,087,320	\$55,617	\$1,142,937
Housing Stability Fund Oversight Board		\$11,211		\$11,211
Human Rights Commission	\$148,567	\$154,563	\$11,200	\$314,330
Human Services Commission		\$145,270	\$1,550	\$146,820
Immigrant Rights Commission		\$195,982	\$14,000	\$209,982
Inclusionary Housing Technical Advisory Committee		\$35,489	\$150,156	\$185,645
In-Home Supportive Services Public Authority		\$46,578	\$29,000	\$75,578
Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)		\$9,554		\$9,554
Joint Zoo Committee		\$2,182		\$2,182
Justice Tracking Information System (JUSTIS) Committee Governance Council		\$815		\$815
Juvenile Justice Coordinating Council		\$24,746	\$200	\$24,946
Juvenile Probation Commission	\$79,939	\$91,835	\$10,729	\$182,502
LGBTQI+ Advisory Committee		\$42,049	\$200	\$42,249
Library Commission		\$325,912	\$664	\$326,576

Appendix 4: Board & Commission Costs & Support Staff Status

	Full-time staff	Less than full- time staff support	Non-personnel costs	Grand Total
Local Homeless Coordinating Board		\$194,120	\$1,450	\$195,570
Market and Octavia Community Advisory Committee		\$13,589		\$13,589
Mission Bay Transportation Improvement Fund Advisory Committee		\$80,230		\$80,230
Municipal Green Building Task Force		\$67,379		\$67,379
Our City, Our Home Oversight Committee		\$275,931	\$34,210	\$310,141
Park, Recreation, And Open Space Advisory Committee		\$25,093	\$18	\$25,111
Permit Prioritization Task Force		\$3,590		\$3,590
Planning Commission		\$948,603	\$275,240	\$1,223,842
Police Commission		\$1,488,742	\$175,732	\$1,664,473
Port Commission	\$250,608	\$98,994	\$120,036	\$469,638
Public Utilities Citizen's Advisory Committee		\$58,307		\$58,307
Public Utilities Commission	\$201,734	\$2,019,544	\$78,769	\$2,300,047
Public Utilities Rate Fairness Board		\$9,824	\$28	\$9,852
Public Works Commission		\$665,376	\$50,193	\$715,570
Real Estate Fraud Prosecution Trust Fund Committee		\$286	\$-	\$286
Recreation and Park Commission	\$253,811	\$533,508	\$109,294	\$896,614
Reentry Council		\$60,673	\$200	\$60,873
Refuse Rate Board		\$139,310	\$14,930	\$154,240
Residential Rent Stabilization and Arbitration Board		\$196,277	\$5,970	\$202,247
Residential Users Appeal Board		\$25,382	\$650	\$26,032
Retiree Health Care Trust Fund Board		\$141,705	\$507,000	\$648,705
Retirement Board	\$197,909	\$1,739,775	\$167,440	\$2,105,124
Sanitation and Streets Commission		\$226,334	\$25,505	\$251,839
Sentencing Commission		\$33,654	\$77	\$33,730
Service Provider Working Group		\$10,000	\$-	\$10,000
SFMTA Board of Directors and Parking Authority Commission	\$279,898	\$905,690	\$27,464	\$1,213,052
SFMTA Citizens' Advisory Council	\$143,045	\$35,224		\$178,269
Shelter Grievance Advisory Committee		\$64,460	\$4,000	\$68,460
Shelter Monitoring Committee		\$387,112	\$2,000	\$389,112
Sheriff's Department Oversight Board	\$451,420	\$817,727	\$37,904	\$1,307,051
Small Business Commission		\$33,829	\$51,310	\$85,139

Appendix 4: Board & Commission Costs & Support Staff Status

	Full-time staff	Less than full- time staff support	Non-personnel costs	Grand Total
SOMA Community Stabilization Fund Community Advisory Committee		\$11,755	\$-	\$11,755
South of Market Community Planning Advisory Committee		\$13,589		\$13,589
Southeast Community Facility Commission	\$170,576	\$48,555		\$219,131
State Legislation Committee		\$57,564	\$50	\$57,614
Street Artists and Craftsmen Examiners Advisory Committee		\$7,069	\$9,050	\$16,119
Structural Advisory Committee		\$55		\$55
Sugary Drinks Distributor Tax Advisory Committee	\$189,000	\$48,121		\$237,121
Sunshine Ordinance Task Force	\$183,966	\$115,721	\$420	\$300,107
Sweatfree Procurement Advisory Group		\$21,413	\$849	\$22,261
Treasure Island Development Authority Board of Directors	\$180,547	\$172,891	\$11,807	\$365,244
Treasury Oversight Committee		\$13,547	\$30	\$13,577
Urban Forestry Council		\$103,998	\$5,060	\$109,058
Veterans' Affairs Commission		\$34,720	\$100	\$34,820
War Memorial Board of Trustees		\$256,403	\$500	\$256,903
Waterfront Design Advisory Committee		\$5,011	\$200	\$5,211
Workers' Compensation Council		\$21,436	\$600	\$22,036
Workforce Investment Board		\$70,993	\$23,684	\$94,677
Youth Commission	\$429,602	\$48,192	\$16,486	\$494,280
Shared across commissions	\$227,897	\$403,235	\$702,723	\$1,333,854
Grand Total	\$6,988,912	\$22,598,123	\$4,307,737	\$33,894,772
% Grand Total	20.6%	66.7%	12.7%	100.0%

Appendix 5: Average Financial Cost of Ordinance-based Advisory Bodies

Board/commission	Annual financial cost
Ballot Simplification Committee	\$33,244
Bayview Hunters Point Citizens Advisory Committee	\$15,005
Behavioral Health Commission	\$311,105
Bicycle Advisory Committee	\$1,176
Cannabis Oversight Committee	\$29,977
Capital Planning Committee	\$391,724
Child Care Planning and Advisory Council	\$287,835
Children, Youth and Their Families Oversight and Advisory Committee	\$229,536
Citizens' General Obligation Bond Oversight Committee	\$132,760
City Hall Preservation Advisory	\$110,538
Code Advisory Committee	\$81,100
Commission of Animal Control and Welfare	\$10,964
Commission on Aging Advisory Council	\$69,571
Committee for Utility Liaison on Construction and Other Projects	\$4,366
Committee on City Workforce Alignment	\$275,108
Community Corrections Partnership	\$29,981
Dignity Fund Oversight and Advisory Committee	\$43,362
Early Childhood Community Oversight and Advisory Committee	\$152,001
Family Violence Council	\$1,630
Food Security Task Force	\$60,400
Free City College Oversight Committee	\$214,532
Housing Stability Fund Oversight Board	\$11,211
Immigrant Rights Commission	\$209,982
Inclusionary Housing Technical Advisory Committee	\$185,645
Joint Zoo Committee	\$2,182
Juvenile Justice Coordinating Council	\$24,946
LGBTQI+ Advisory Committee	\$42,249
Local Homeless Coordinating Board	\$195,570
Market and Octavia Community Advisory Committee	\$13,589
Mission Bay Transportation Improvement Fund Advisory Committee	\$80,230
SFMTA Citizens' Advisory Council	\$178,269
Our City, Our Home Oversight Committee	\$310,141
Park, Recreation, And Open Space Advisory Committee	\$25,111
Public Utilities Citizen's Advisory Committee	\$58,307
Reentry Council	\$60,873
Service Provider Working Group	\$10,000
Shelter Grievance Advisory Committee	\$68,460
Shelter Monitoring Committee	\$389,112
SOMA Community Stabilization Fund Community Advisory Committee	\$11,755
South of Market Community Planning Advisory Committee	\$13,589
Street Artists and Craftsmen Examiners Advisory Committee	\$16,119
Structural Advisory Committee	\$55

Appendix 5: Average Financial Cost of Ordinance-based Advisory Bodies

Board/commission	Annual financial cost
Sugary Drinks Distributor Tax Advisory Committee	\$237,121
Sweatfree Procurement Advisory Group	\$22,261
Treasure Island Development Authority Board of Directors	\$365,244
Treasury Oversight Committee	\$13,577
Urban Forestry Council	\$109,058
Veterans' Affairs Commission	\$34,820
Waterfront Design Advisory Committee	\$5,211
Workforce Investment Board	\$94,677
Youth Commission	\$494,280
Grand Total	\$5,769,558
Average cost for the 51 bodies above	\$ 113,129

Appendix 6: Financial Impact of Board & Commission Elimination

Board/commission	Estimated annual impact	Annual financial cost
Decreased costs total	(\$6,909,629)	\$14,716,776
Airport Commission	(\$436,582)	\$1,268,622
Arts Commission	(\$240,322)	\$527,003
Asian Art Commission	(\$161,934)	\$177,402
Board of Appeals	(\$696,320)	\$915,396
Building Inspection Commission	(\$336,899)	\$623,520
Children, Youth and Their Families Oversight and Adv	(\$18,516)	\$229,536
Commission on the Environment	(\$193,648)	\$180,546
Commission on the Status of Women	(\$175,984)	\$323,660
Dignity Fund Oversight and Advisory Committee	(\$43,362)	\$43,362
Disability and Aging Services Commission	(\$3,800)	\$198,178
Elections Commission	(\$19,262)	\$122,264
Fine Arts Museums Board of Trustees	(\$6,207)	\$18,347
Fire Commission	(\$173,823)	\$369,677
Health Commission	(\$213,757)	\$721,979
Health Service Board	(\$245,733)	\$657,574
Historic Preservation Commission	(\$120,039)	\$330,754
Human Rights Commission	(\$128,996)	\$314,330
Human Services Commission	(\$1,550)	\$146,820
Juvenile Probation Commission	(\$146,178)	\$182,502
Library Commission	(\$186,285)	\$326,576
Municipal Transportation Agency Board of Directors	(\$293,020)	\$1,213,052
Municipal Transportation Agency Citizens' Advisory C	(\$142,975)	\$178,269
Planning Commission	(\$402,397)	\$1,223,842
Port Commission	(\$376,756)	\$469,638
Public Utilities Commission	(\$1,887,731)	\$2,300,047
Public Utilities Rate Fairness Board	(\$6,513)	\$9,852
Sheriff's Department Oversight Board	(\$153,833)	\$1,307,051
Small Business Commission	(\$23,670)	\$85,139
Streets and Sanitation Commission	(\$73,536)	\$251,839
Increased costs total	\$1,902,532	\$1,758,768
Entertainment Commission	\$281,042	\$ 205,814
Ethics Commission	\$62,709	\$ 162,060
Recreation and Park Commission	\$631,909	\$ 896,614
Youth Commission	\$926,872	\$ 494,280
No response/no change in costs reported	n.a.	n.a.
Children and Families First Commission	n.a.	n.a.
Civil Service Commission	n.a.	n.a.
Homelessness Oversight Commission	n.a.	n.a.
Police Commission	n.a.	n.a.

Appendix 6: Financial Impact of Board & Commission Elimination

Board/commission	Estimated annual impact	Annual financial cost
Public Works Commission	n.a.	n.a.
Retiree Health Care Trust Fund Board	n.a.	n.a.
Retirement Board	n.a.	n.a.
War Memorial Board of Trustees	n.a.	n.a.
Grand Total Financial Impact	(\$5,007,096)	\$16,475,544

Appendix 7: Financial Impact of Board & Commission Consolidation

Board/commission	Estimated annual impact
Decreased costs total	(\$543,878)
Arts Commission	(\$15,296)
Children, Youth and Their Families Oversight and Advisory Cc	(\$5,072)
Elections Commission	(\$19,262)
Health Commission	(\$258,031)
Public Utilities Rate Fairness Board	(\$4,849)
Public Works Commission	(\$87,535)
Sheriff's Department Oversight Board	(\$153,833)
Increased costs total	\$966,759
Board of Appeals	\$121,680
Commission on the Environment	\$15,062
Dignity Fund Oversight and Advisory Committee	\$40,086
Homelessness Oversight Commission	\$168,416
Human Rights Commission	\$127,102
Municipal Transportation Agency Board of Directors	\$142,975
Planning Commission	\$134,896
Public Utilities Commission	\$25,002
Recreation and Park Commission	\$42,364
Youth Commission	\$149,174
No response/no change in costs reported	
Airport Commission	n.a.
Asian Art Commission	n.a.
Building Inspection Commission	n.a.
Children and Families First Commission	n.a.
Civil Service Commission	n.a.
Commission on the Status of Women	n.a.
Disability and Aging Services Commission	n.a.
Entertainment Commission	n.a.
Ethics Commission	n.a.
Fine Arts Museums Board of Trustees	n.a.
Fire Commission	n.a.
Health Service Board	n.a.
Historic Preservation Commission	n.a.
Human Services Commission	n.a.
Juvenile Probation Commission	n.a.
Library Commission	n.a.
Municipal Transportation Agency Citizens' Advisory Council	n.a.
Police Commission	n.a.
Port Commission	n.a.
Retiree Health Care Trust Fund Board	n.a.

Appendix 7: Financial Impact of Board & Commission Consolidation

Board/commission	Estimated annual impact
Retirement Board	n.a.
Small Business Commission	n.a.
Streets and Sanitation Commission	n.a.
War Memorial Board of Trustees	n.a.
Grand Total Net Financial Impact	\$422,881

Appendix 8: Extract from BLA Proposition E Survey of City Boards & Commissions

Personnel Time & Costs - Please identify staff by classification number and title.

Positions (add columns for each classification if more needed)	Full Time Employees			Less than Full-Time Staff	
	Commission Secretary	Commission Support Staff #1	Commission Support Staff #2	Department Head	Senior Department Official #1
	e.g., 1454 Executive Secretary III	e.g., 1406 Senior Clerk	e.g., 1444 Secretary I	e.g., 9399 Port Director	e.g., 0955 Deputy Director V
<p>Enter position classification information here (type over shown text) --></p> <p>A. Full-time positions performing board/commission support</p> <p>Enter the number of full-time positions for each full-time classification entered</p> <p>Annual current salary and benefits (FY 2024-25)</p>					
<p>B. Positions that allocate part of their time to board/commission support, by task</p> <p>Staff positions that spend only part of their time on board and commission support functions</p> <p>1.0 Meeting preparation and administration (preparing agendas, packets, meeting room, taking minutes, etc.)</p> <p>a Job Classification (enter a position classification number in a separate column for each position doing this work)</p> <p>b Average number of hours per month on this function based on FY 2024-25</p> <p>c Annual current salary and benefits (FY 2024-25)</p> <p>2.0 Attending /making presentations at decision-making and approval meetings (e.g., annual budget, permits, other)</p> <p>a Job Classification (enter a position classification number in a separate column for each position doing this work)</p> <p>b Average number of hours per month on this function based on FY 2024-25</p> <p>c Annual current salary and benefits (FY 2024-25)</p> <p>3.0 hearings, investigations</p> <p>a Job Classification (enter a position classification number in a separate column for each position doing this work)</p> <p>b Average number of hours per month on this function based on FY 2024-25</p> <p>c Annual current salary and benefits (FY 2024-25)</p> <p>4.0 Preparing reports and presentation materials for any type board/commission meeting</p> <p>a Job Classification (enter a position classification number in a separate column for each position doing this work)</p> <p>b Average number of hours per month on this function based on FY 2024-25</p> <p>c Annual current salary and benefits (FY 2024-25)</p> <p>5.0 Responding to public information /media requests about board or commission matters</p> <p>a Job Classification (enter a position classification number in a separate column for each position doing this work)</p>					<p>classification</p> <p>e.g., 9399</p> <p>classification</p> <p>number in top</p> <p>e.g., 9399</p> <p>classification</p> <p>e.g., 9399</p> <p>classification</p> <p>e.g., 9399</p> <p>classification</p> <p>e.g., 9399</p>

Appendix 8: Extract from BLA Proposition E Survey of City Boards & Commissions	
b	Average number of hours per month on this function based on FY 2024-25
c	Annual current salary and benefits (FY 2024-25)
6.0	Producing annual reports pertaining to board and commission activities
a	Job Classification (enter a position classification number in a separate column for each position doing this work)
b	Average number of hours per month on this function based on FY 2024-25
c	Annual current salary and benefits (FY 2024-25)
7.0	Managing board or commission website pages
a	Job Classification (enter a position classification number in a separate column for each position doing this work)
b	Average number of hours per month on this function based on FY 2024-25
c	Annual current salary and benefits (FY 2024-25)
8.0	Assisting with commissioner appointments (recruiting, vetting, on-boarding)*
a	Job Classification (enter a position classification number in a separate column for each position doing this work)
b	Average number of hours per month on this function based on FY 2024-25
c	Annual current salary and benefits (FY 2024-25)
	be collected separately.
9.0	Other functions (please specify). Insert more rows if needed
9.1	Enter function here
a	Job Classification (enter a position classification number in a separate column for each position doing this work)
b	Average number of hours per month on this function based on FY 2024-25
c	Annual current salary and benetits (FY 2024-25)
9.2	Enter function here
a	Job Classification (enter a position classification number in a separate column for each position doing this work)
b	Average number of hours per month on this function based on FY 2024-25
c	Annual current salary and benefits (FY 2024-25)

PLEASE GO THE NEXT TAB