



## SWEATFREE PROCUREMENT ADVISORY GROUP

The below listed summary of seats, term expirations and membership information shall serve as notice of vacancies, upcoming term expirations, and information on currently held seats, appointed by the Board of Supervisors. Appointments by other bodies are listed, if available.

Seat numbers listed as "VACANT" are open for immediate appointment. However, you are able to submit applications for all seats and your application will be maintained for one year, in the event that an unexpected vacancy or opening occurs.

### Membership and Seat Qualifications

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
1	BOS	VACANT Term Expired 12/17/23 - Holdover Member Jason Oringer	12/17/25	Must represent employees in labor matters (Appointed by the Board of Supervisors). Term: 2-years
2	BOS	VACANT Term Expired 12/17/23 - Holdover Member Coyote Marin	12/17/25	Must have significant experience acquiring goods or services for a public entity (Appointed by the Board of Supervisors). Term: 2-years
3	BOS	VACANT	12/17/25	Must have significant experience as an advocate for human rights or for the poor (Appointed by the Board of Supervisors). Term: 2-years
4	BOS	VACANT Term Expired 12/17/23 - Holdover Member Julianne Fisher	12/17/25	Must be a member of the public (Appointed by the Board of Supervisors). Term: 2-years
5	BOS	VACANT	12/17/25	Must be a member of the public. (Appointed by the Board of Supervisors). Term: 2-years
	Mayor	VACANT		Representing employees in labor matters. Term: 2-years

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
	Mayor	VACANT		Has significant experience acquiring goods or services for a public entity. Term: 2-years
	Mayor	VACANT		Has significant experience as an advocate for human rights or the poor. Term: 2-years
	Mayor	VACANT Term Expired 5/7/12 - Holdover Member John Logan	5/7/26	Shall be members of the public appointed by the Mayor. Term: 2-years
	Mayor	VACANT Term Expired 9/8/14 - Holdover Member Conchita Lozano-Batista	9/8/26	
	Controller	Joyce Kimotsuki	4/2/25	Controller shall appoint one (1) member with significant experience in finance, financial auditing, or accounting

**BOARD OF SUPERVISORS (BOS) APPLICATION FORMS AVAILABLE HERE**

- English - [https://sfbos.org/sites/default/files/vacancy\\_application.pdf](https://sfbos.org/sites/default/files/vacancy_application.pdf)
- 中文 - [https://sfbos.org/sites/default/files/vacancy\\_application\\_CHI.pdf](https://sfbos.org/sites/default/files/vacancy_application_CHI.pdf)
- Español - [https://sfbos.org/sites/default/files/vacancy\\_application\\_SPA.pdf](https://sfbos.org/sites/default/files/vacancy_application_SPA.pdf)
- Filipino - [https://sfbos.org/sites/default/files/vacancy\\_application\\_FIL.pdf](https://sfbos.org/sites/default/files/vacancy_application_FIL.pdf)

(For seats appointed by other Authorities please contact the Board / Commission / Committee / Task Force (see below) or the appointing authority directly.)

**FORM 700 FILING REQUIREMENT**

Pursuant to the Board of Supervisors Rules of Order all applicants applying for this body must complete and submit, with their application, a copy (**not original**) of a Statement of Economic Interests (Form 700). Applications will not be considered if a copy of Form 700 is not received.

**FORM 700 AVAILABLE HERE (Required)**

<https://www.fppc.ca.gov/Form700.html>

### THE APPLICATION PROCESS

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Commission is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual(s) who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

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The Sweatfree Procurement Advisory Group shall evaluate the industries engaged in the manufacture and sale of goods to determine whether contracts for any goods, in addition to apparel and garments, should be targeted for enforcement, and to evaluate the implementation, administration, and enforcement of Administrative Code, Chapter 12U. To determine whether a particular good shall be targeted for enforcement, the factors that the Sweatfree Procurement Advisory Group shall consider shall include, but not be limited to: (a) the amount the City and County has spent, and anticipates spending for such good; (b) evidence of sweatshop labor or other conditions prohibited by Chapter 12U in the manufacturing, assemblage or distribution of such good; and (c) any financial impact that targeting the good for enforcement will have on the City and County. The Sweatfree Procurement Advisory Group shall also determine how the City and County may maximize its purchase of goods produced in San Francisco.

The Sweatfree Procurement Advisory Group shall consist of eleven (11) members, as follows:

- The Board of Supervisors shall appoint five (5) members;
  - One (1) representing employees in labor matters
  - One (1) with significant experience acquiring goods or services for a public entity
  - One (1) with significant experience as an advocate for human rights or the poor
  - Two (2) shall be members of the public
- The Mayor shall appoint five (5) members; and
  - One (1) representing employees in labor matters
  - One (1) with significant experience acquiring goods or services for a public entity
  - One (1) with significant experience as an advocate for human rights or the poor
  - Two (2) shall be members of the public

- The Controller shall appoint
  - One (1) member with significant experience in finance, financial auditing, or accounting.

Each Advisory Group member shall serve a term of two years and serve at the pleasure of the appointing authority. The Advisory Group shall meet not less than once every fiscal year.

Report: At the end of each fiscal year of the City and County, the Advisory Group shall submit a written report to the Director of the Office of Contract Administration (Director) and the Office of Labor Standards Enforcement that contains any recommendations on the administration, implementation, and enforcement of Administrative Code, Section 12U (Section), or the application of that Section to other goods. The report shall include the supporting information upon which each recommendation is based and a report on the financial impact that adoption of the recommendation will have on the City and County. The Director may submit any recommendation to extend the applicability of the Section to other goods to the Board of Supervisors. Upon the adoption of an ordinance approving such recommendation, Contracts for the purchase of such goods shall be subject to that Section. The Director, at the Director's discretion, may adopt other recommendations of the Advisory Group subject to the Municipal Code and Charter.

Holdover Limit: Not Applicable

Authority: San Francisco Labor and Employment Code, Article 151 (Ordinance No. 221-23)

Sunset Date: None

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Undated: January 29, 2025