

1 [Grant Agreement Amendment - Felton Institute - Bayview Drop-In Resource Center - Not to  
2 Exceed \$16,854,149]

3 **Resolution approving the third amendment to the grant agreement between Felton**  
4 **Institute and the Department of Homelessness and Supportive Housing (“HSH”) for**  
5 **Drop-in Center operations, extending the grant term by 24 months from June 30, 2026,**  
6 **for a total term of October 1, 2022, through June 30, 2028, and increasing the**  
7 **agreement amount by \$7,134,976 for a new total amount not to exceed \$16,854,149; and**  
8 **authorizing HSH to enter into any amendments or other modifications to the**  
9 **Amendment that do not materially increase the obligations or liabilities, or materially**  
10 **decrease the benefits to the City and are necessary or advisable to effectuate the**  
11 **purposes of the Agreement.**

12  
13 WHEREAS, The mission of the Department of Homelessness and Supportive Housing  
14 (“HSH” or “Department”) is to prevent homelessness when possible and make homelessness  
15 rare, brief, and one-time in the City and County of San Francisco (“the City”) through the  
16 provision of coordinated, compassionate, and high-quality services; and

17 WHEREAS, As of the 2024 Point-in-Time Count, there were approximately 8,323  
18 people experiencing homelessness in San Francisco on any given night, 17.6% of which were  
19 in District 10; and

20 WHEREAS, HSH awarded the Agreement to Felton Institute through the Department’s  
21 streamlined contracting authority for homeless services under Administrative Code,  
22 Chapter 21.B; and

23 WHEREAS, In October 2022, HSH and Felton Institute entered into an Agreement for  
24 Drop-In Resource Center services (“Original Agreement”); and

1 WHEREAS, The Original Agreement has a term of October 1, 2022, through June 30,  
2 2024, and a not to exceed amount of \$4,201,720; and

3 WHEREAS, The Original Agreement is on file with the Clerk of the Board of  
4 Supervisors ("Clerk") in File No. 251105, which is hereby declared to be part of this Resolution  
5 as if set forth fully herein; and

6 WHEREAS, In March 2023, HSH and Felton Institute entered into a First Amendment  
7 to continue these services ("First Amendment"); and

8 WHEREAS, The First Amendment increased the not to exceed amount by \$668,644 for  
9 a new total amount not to exceed \$4,870,364; and

10 WHEREAS, The First Amendment is on file with the Clerk in File No. 251105, which is  
11 hereby declared to be part of this Resolution as if set forth fully herein; and

12 WHEREAS, In July 2024, HSH and Felton Institute entered into a Second Amendment  
13 to continue these services ("Second Amendment"); and

14 WHEREAS, The Second Amendment extended the term by 24 months from June 30,  
15 2024, through June 30, 2026, and increased the not to exceed amount by \$4,848,809 for a  
16 new total amount not to exceed \$9,719,173; and

17 WHEREAS, The Second Amendment is on file with the Clerk in File No. 251105, which  
18 is hereby declared to be part of this Resolution as if set forth fully herein; and

19 WHEREAS, HSH intends to enter into a Third Amendment to continue these services  
20 by extending the term 24 months through June 30, 2028, and increasing the maximum  
21 expenditure by \$7,134,976 for a new total amount not to exceed \$16,854,149 (the  
22 "Amendment"); and

23 WHEREAS, The Amendment requires Board of Supervisors approval under Charter,  
24 Section 9.118; now, therefore, be it

1           RESOLVED, The proposed Amendment contained in File No. 251105, is substantially  
2 in final form, with all materials terms and conditions included, and only remains to be executed  
3 by the parties upon approval of this Resolution; and, be it

4           FURTHER RESOLVED, That the Board of Supervisors authorizes HSH to make any  
5 modifications to the Amendment, prior to its final execution by all parties, that HSH  
6 determines, in consultation with the City Attorney, are consistent with this Resolution, in the  
7 best interest of the City, do not materially increase the obligations or liabilities of the City, are  
8 necessary or advisable to effectuate the purposes of the Amendment, and are in compliance  
9 with all applicable laws, including City's Charter; and, be it

10          FURTHER RESOLVED, That within 30 days of the Amendment being fully executed by  
11 all parties, HSH shall submit to the Clerk a completely executed copy for inclusion in File  
12 No. 251105; this requirement and obligation resides with the Department, and is for purposes  
13 of having a complete file only, and in no manner affects the validity of approved Amendment.  
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16  
17  
18

19 Recommended:

20  
21 /s/\_\_\_\_\_

22 Shireen McSpadden

23 Executive Director

24 Department of Homelessness and Supportive Housing  
25



**City and County of San Francisco**  
**Tails**  
**Resolution**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 251105

**Date Passed:** December 09, 2025

Resolution approving the third amendment to the grant agreement between Felton Institute and the Department of Homelessness and Supportive Housing ("HSH") for Drop-in Center operations, extending the grant term by 24 months from June 30, 2026, for a total term of October 1, 2022, through June 30, 2028, and increasing the agreement amount by \$7,134,976 for a new total amount not to exceed \$16,854,149; and authorizing HSH to enter into any amendments or other modifications to the Amendment that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City and are necessary or advisable to effectuate the purposes of the Agreement.

December 03, 2025 Budget and Finance Committee - RECOMMENDED

December 09, 2025 Board of Supervisors - ADOPTED

Ayes: 10 - Chan, Chen, Dorsey, Fielder, Mahmood, Mandelman, Melgar, Sauter,  
Sherrill and Walton  
Excused: 1 - Wong

File No. 251105

I hereby certify that the foregoing  
Resolution was ADOPTED on 12/9/2025 by  
the Board of Supervisors of the City and  
County of San Francisco.

Angela Calvillo  
Clerk of the Board

Daniel Lurie  
Mayor

12/17/25

Date Approved